

Ref. No. BC/Empanelment/Tent /1261

Dated: 19.01.2026

**BHARATI COLLEGE
(UNIVERSITY OF DELHI)
C-4, JANAKPURI, NEW DELHI-110058.**

1. Bharati College invites bids for empanelment of Tent, Light, Sound and Decoration Service Vendors on regular basis for the next two years. Bids are invited from interested Tent, Light, Sound and Decoration Service Vendors who can supply various Tent, Light, Sound and Decoration Service related and ancillary items as per College's need and requirement. The list of items required by the college are given in the BOQ.

Document Download: Tender documents may be downloaded from College website www.bharaticollege.du.ac.in (for reference only) or CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule. **CRITICAL DATE SHEET** given on next page.

Manual tender application will NOT be entertained .

The technical bids will be opened first and then the financial bids of technically qualified bidders shall be opened the presence of the Purchase Committee.

EMD Amount: 25,000/- (Rupees Twenty Five Thousand Only)

Tender Fee: Rs 1,000/- (Rupees One Thousand Only) Not Refundable.

The College Bank details are (Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code :PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janak puri , New Delhi- 110058. The bidder shall submit the Tender Fee through RTGS/NEFT.

**Prof. Saloni Gupta
Principal**

2.

CRITICAL DATE SHEET

S.No	Particulars	Date
1.	Published Date	20.01.2026
2.	Bid Document Download Start Date	20.01.2026
3.	Pre-Bid Meeting	23.01.2026 AT 12:00 Noon Bharati College, University of Delhi, C-4, Janakpuri, New Delhi-110058
4.	Bid Submission Start Date	20.01.2026
5.	Bid Submission End Date	09.02.2026
6.	Bid Opening Date (Technical)	11.02.2026
7.	Bid Opening Date (Financial)	16.02.2026

3. Bid Submission: Bids shall be submitted online only at CPPP website:

<https://eprocure.gov.in/eprocure/app>.

Bidders are advised to follow the 'Special Instructions to the Contractors/Bidders for the e-submission of the bids online' available through the Link:

<https://eprocure.gov.in/eprocure/app>

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Tenderer who can download the tender from the college website www.bharaticollege.du.ac.in and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be black listed from doing business with the Bharati College/University of Delhi.

6. Intending tenderers are advised to keep checking the college website www.bharaticollege.du.ac.in and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

7. Bid Security/EMD Payment:

Earnest Money Deposit of **Rs. 25,000/- (Rupees Twenty Five Thousand Only)** in the form of Demand Draft in favour of Principal, Bharati College, University of Delhi C-4, Janakpuri, New Delhi or may transfer to the College Account. The College Bank details are **(Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code: PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janakpuri, New Delhi-110 058.** The bidder shall submit the EMD/ UTR No of RTGS/NEFT with the college in case of payment through Demand Draft or RTGS upload the receipt of the same with the online bid. EMD of unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

8. Bids (Technical) will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well as Financial-Bid opening will be published on CPP Portal.

Submission of Tender

The tender shall be submitted online in two part, viz., **Technical bid and Financial (Price) bid.**

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

Technical Bid Specification

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document:

- i) **EMD/MSME Exemption Certificate and Tender Fee is Mandatory to be submitted. The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category.**
- ii) Signed and Scanned copy Certificates like Company Registration certificate, PAN No, GST Registration Certificate, Bank Account Details, Tender Acceptance Letter and Letter of Authorization authorizing submission of the bid.
- iii) An undertaking (self-certificate) that the **agency hasn't been blacklisted** by a Central / State/UT Government institution and there has been no litigation with any government department on account of similar services.
- iv) Experience Certificate of previous company work done satisfactory (if, any).
- v) Fresher may also apply.
- vi) The bidder must have registered address within 10 Km (Kilometre).

FINANCIAL BID

(a) Schedule of financial bid in the form of BOQ

S.NO	ITEMS	Price Per Unit
1	Ceiling 15x15	
2	Kanat	
3	Dari	
4	Center Table	
5	Sofa 1Seater	
6	Sofa 2 Seater	
7	Sofa 3 Seater	
8	Parda	
9	Stairs	
10	White Sheet	
11	Carpet Big	
12	Carpet Small	
13	Carpet Patti (per Sq. Ft.)	
14	Round Table with cover	
15	Table	
16	Table with cover	
17	Thakkat	
18	Stall	
19	Entry Gate as per requirement	
20	Counter Fall	
21	Chandini	
22	PA System with speaker and Mike	
23	Mike with Battery	
24	Fan	
25	Zalar	
26	D.J Sound System	
27	Tarpal 15x15	
28	Black Pandal(Kanchi Pandal side wall per sq.foot)	
29	Mist Fan	
30	Sound less Fan	
31	Air Cooler	
32	Cutlery & Crockery (Mallamine)	
33	Chair	
34	Chair With Cover	
35	Chair with Cover with ribbon	
36	Coloured Silk Shamiana & Side parda	

37	Table Mat (White)	
38	Collar mic	
39	Foot mic	
40	Single Speaker With Mic	
41	Central lawn decoration With Stage	
42	Stage with carpets and stairs on both sides 10'x15'	
43	Stage with carpets and stairs on both sides 15'x15'	
44	Stage with carpets and stairs on both sides 20'x20'	
45	Stage with carpets and stairs on both sides 20'x30'	
46	Stage with carpets and stairs on both sides 30'x50'	
47	Stage with carpets and stairs on both sides 30'x60'	
48	Long colourful chunni	
49	Party Speaker With mic	
50	LED TV 60"	
51	Deepdan (Brass)	
52	Stage Podium with Mic	
	Manpower	
53	Videographer	
54	Photographer	
	Lights	
55	LED Par / RGB (Per Pcs)	
56	MI Bar (per Pcs)	
57	Sharpie/ Moving Head (Per Pcs.)	
58	Golf Post Truss (Aluminium) 80 x 60	
59	Led wall (P3) (per Sq. Ft.)	
60	T Stand	
61	Halogen Lights with Pole	
62	Follow spot	
	Sound	
63	Line array (ADAMSON) E 15	

64	Double Bass (ADAMSON)	
65	Monitor	
66	Side fill+2 Bass	
67	Mixer (Latest 48 channels digital) quantam	
68	Cordless Mic. Snizer 6000	
69	Cordless Mic. With stand	
70	Drum kit (Pearl Master/Tama)	
71	Conffti	
72	CDJ 2000	
73	Collar Mic.	
74	Laptop	
75	Keyboard stand	
76	DJM 900	
77	Guitar amp	
78	Keyboard amp	
79	Bass amp	
80	Sound Operator	
81	Keyboard amp	
82	62 KV (Gen Set)	
83	125KV (Silent) (Gen Set)	
84	Co2 jets	
85	Low Fog Machine	
86	Special Effects	
87	Sparkulor Machine	
	Flower list	
88	Ganda Flower (1Mtr)	
89	Rajnigandha Flower (1Mtr)	
90	Mix Flower Bunch (Bouquet) Small	
91	Mix Flower Bunch (Bouquet) Medium	
92	Mix Flower Bunch (Bouquet) Large	
	Total	

The quantities shown are tentative, and shall vary as per actual requirement. No minimum order guarantee shall be given.

L-1 will be decided on the package rate (total of all the items taken together).

Price should be exclusive of all taxes. Prevailing GST rates as applicable from time to time shall be payable.

Signature of Bidder& Stamp

Terms and Conditions

- i. Bharati College is proposing to enter into a rate contract for the supply of various Tent House related and ancillary items to the College. The rates are to be submitted in Price Bid by the interested eligible parties.
- ii. The bidders may give representations (if any) against them getting technically disqualified before the date of opening of the Financial Bids. No representation after the opening of Financial Bids shall be entertained, whatsoever.
- iii. The vendor should be able to supply the Tent House related and ancillary items within one week of the order placed by the college. However, the vendor should also be able to cater to requirements raised on short notice.
- iv. The quantity of Tent House related and ancillary items ordered shall vary as per actual usage and requirement. The college reserves the right to place a small/ bulk order and the same shall be supplied within the stipulated time. No minimum assured order shall be guaranteed.
- v. The rates quoted shall be all inclusive of all costs. Any extra costs incurred towards transportation, installation and delivery etc. shall be met by the vendor. The responsibility to deliver and setup the ordered items at the College premises shall be the exclusive responsibility of the vendor only. GST at prescribed rates shall be payable.
- vi. Any item not covered in the list and required subsequently shall be made available within the MRP and at a reasonable discount (comparable with the rates quoted).
- Vii. On acceptance of the bid, the successful bidder shall within 07 days from the date of awarding of contract, shall submit 5% as Performance Security Deposit in the form of Demand Draft/Online Transfer in favour of Principal, Bharati College. If the contractor fails to provide the security deposit within 15 days from the date of awarding of contract, such failure will be construed as a breach of the contract and in such an instance, the EMD will be forfeited. Performance Guarantee will be forfeited in case of any deviation is found for violating any terms and conditions of tender. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest.

Agreement

THIS AGREEMENT has been made on this ----- at Delhi **BETWEEN The Principal, Bharati College, University of Delhi** (hereinafter referred to as the College) on behalf of Governing Body AND M/s. _____, hereinafter called the Firm of the other part.

Whereas the Firm approached the Principal, through proper channel through the process of calling for tender through e-procurement on CPP Portal Tender ID: _____ for Empanelment. And whereas the Principal, after following the due procedure, has agreed to provide the said Firm for Empanelment for supply of Tent House related and ancillary items on the terms and conditions hereinafter set out:

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1. The Empanelment for supply of Tent House related and ancillary items in Bharati College will be valid for two years w.e.f. _____ to _____ which may be extended for further period of 01 year subject to satisfactory performance and mutual agreement of both the parties and also extended every year but not more than 05 years.
2. Orders shall be placed through email/ on telephone to the office of M/s. _____ who shall be responsible to supply the same within the stipulated timeline to Bharati College, University of Delhi.
3. Towards supply of Tent House related and ancillary items listed in BOQ of the Tender Document, Bharati College, University of Delhi will be making payment after receiving the bills from M/S _____ on monthly basis as per actual orders. No advance payment will be made by Bharati College, University of Delhi.
4. The Security Money of Rs. _____ deposited by M/s. _____ will be treated as Performance Security Deposit. Performance Security Deposit will be forfeited in case any deviation is found for violating any terms and conditions of the tender. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the firm without any interest.
5. The firm shall be responsible for their delivery of the items at Bharati College, C-4 Block, Janak Puri, New Delhi-110058. No additional cost towards the freight/ delivery would be payable.
6. Due to any reason, if either Bharati College, University of Delhi or the firm wants to withdraw from the contract, they should inform to each other thirty days in advance.
7. All items shall be of reputed manufacturer/ brand.
8. No minimum order quantity shall be guaranteed. The college reserves the right to increase or decrease the quantity of the items ordered as per actual requirement.
9. Any additional item not included in the list, and subsequently required may be ordered (subject to availability) and shall be supplied by the firm within the M.R.P. along with reasonable discount (comparable with quoted rates).

College

Firm

WITNESSES

WITNESSES