

Ref. No. BC/CAMC 380 KVA Genset/2025/890

Dated: 01-10-2025

**BHARATI COLLEGE
(UNIVERSITY OF DELHI)
C-4, JANAKPURI, NEW DELHI-110058.**

Online E-Tenders are invited for experienced contractors having experience of large capacity Diesel generators Sets (ISI mark) for Comprehensive Annual maintenance and service cum inspection contract of diesel generators of capacity **380 KVA.**

Document Download: Tender documents may be downloaded from College/University of Delhi website www.bharaticollege.du.ac.in and www.du.ac.in (for reference only) or CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule. **CRITICAL DATEs SHEETS** given on next page.

Manual tender application will NOT be entertained.

The technical bids will be opened first and then the financial bids of technically qualified bidders shall be opened in the presence of the Purchase Committee.

EMD Amount: 40,000.00 (Rupees Forty Thousand Only).

Tender Fee: Rs. 1,000.00 (Rupees One Thousand Only) Non Refundable.

The College Bank details are (Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code: PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janakpuri, New Delhi-110 058. The bidder shall submit the Tender Fee through RTGS/NEFT.

**Prof. Saloni Gupta
Principal**

CRITICAL DATE SHEET

	<u>DATE</u>
Published Date	27-10-2025
Pre-Bid Meeting	30-10-2025 at 12.30 pm
Bid Document Download	27-10-2025
Bid Submission Start Date	27-10- 2025
Bid Submission End Date	17-11-2025
Technical Bid Opening Date	19-11-2025
Financial Bid Opening date	21-11-2025

1. **Bid Submission: Bids shall be submitted online only at CPPP website:**
<https://eprocure.gov.in/eprocure/app>.

Bidders are advised to follow the 'Special Instructions to the Contractors/Bidders for the e-submission of the bids online' available through the Link:

<https://eprocure.gov.in/eprocure/app>

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

2. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
3. Tenderer who can download the tender from the college website www.bharaticollege.du.ac.in and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be black listed from doing business with the Bharati College/University of Delhi.

4. Intending tenderers are **advised to keep checking the college website www.bharaticollege.du.ac.in and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission** of tender for any corrigendum / addendum/ amendment.

5. GENERAL TERMS AND CONDITIONS:

Interested bidders may download the tender enquiry documents and submit their tenders online at Central Public Procurement Portal website: <https://eprocure.gov.in/eprocure/app> and bid online through the portal www.eprocure.gov.in. The bids are invited in a two bid system (Technical and Financial) from reputed firms and are required to be submitted in two parts, namely, (1) Technical Bid and (2) Financial Bid. The Financial Bid should be valid for one year from the date of opening of the Tender. Incomplete bid documents shall be rejected.

6. EARNEST MONEY DEPOSIT (EMD)

Earnest Money Deposit (EMD) for Rs.40 ,000 /- (Rupees Forty Thousand only) in the form of Demand Draft drawn in favour of “Principal, Bharati College ” payable at Delhi must reach by hand or through registered post to the address at “The Principal, Bharati College, University of Delhi, C-4, Janakpuri, New Delhi-110058 on or before the scheduled opening of the technical bid. The EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished in Annexures are found to be incorrect or false during the tender selection process. No. interest shall be paid on the Earnest Money Deposit and EMD of successful bidder will be returned on receipt of performance guarantee as mentioned below.

7. SECURITY DEPOSIT

On acceptance of the bid, the successful bidder shall within 15 days from the date of awarding of contract, shall submit an amount of Rs.40,000/- (Rupees Forty thousand only) as Performance Security Deposit in the form of Fixed Deposit Receipt (FDR) drawn in favour of **Principal, Bharati College**. The validity of the FDR should be for 15 months. If the contractor fails to provide the security deposit within 15 days from the date of awarding of contract, such failure will be construed as a breach of the contract and in such an instance, the EMD will be forfeited. Performance Guarantee will be forfeited in case of any deviation is found for violating any terms and conditions of tender. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest.

8. BID OPENING PROCEDURE

The Technical Bids will be opened by a Purchase committee from www.eprocure.gov.in website. The Financial Bids of such of those Bidders, who have qualified in the Technical Bid stage by the Evaluation Purchase Committee, will be taken up for after finalization of the Technical Bid opening process.

9. RIGHT OF ACCEPTANCE

The Principal, Bharati College reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time, without thereby incurring any liability to the affected bidder(s) or any obligations to inform the affected Bidder(s) of the grounds for such action. Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work shall render bids liable for rejection. In case of any failure to comply with the provisions of the terms & conditions mentioned, by the bidder that has been awarded the contract, the Competent Authority reserves the right to award the contract to the next eligible bidder and the performance guarantee will be forfeited.

- 10. COMMUNICATION OF ACCEPTANCE:** Successful Bidder will be Informed of the acceptance of their bids through email / speed post.

Eligibility Criteria:-

Technical Bid (Mandatory Terms and Conditions)

1. **Experience Certificate:** The bidder **MUST** submit experience certificates for successful completion of at least one work of similar nature executed within the last three years (2022-23, 2023-24, 2024-25),
2. Signed and Scanned copy of proof for payment of Tender Fee.
3. EMD/MSME Exemption Certificate is mandatory to be submitted.
4. Self attested copy of Partnership deed in case of partnership firm. Or
Self attested copy of Memorandum and article of association in case of limited company. Or
Original affidavit duly attested by Notary public in case of sole proprietorship
5. Self attested copy of Registration of firm in case of partnership firm and certificate of incorporation of firm in case of limited company .
6. Self attested copy of the GST registration, Pan Card and Bank Detail.
7. ITR copies for the last 3 Financial years (2021-22, 2022-23 and 2023-24).
8. An undertaking (self-certificate) that the **agency hasn't been blacklisted** by a Central / State/UT Government institution and there has been no litigation with any government department on account of similar services.
9. The agency shall visit/examine the site and surroundings before quoting their rates to avoid any inconvenience during the execution of work sight inspection certificate is mandatory attached as Annexure-I.
10. **List of documents to be submitted with technical BID:**
Documents/certificates/DDs or Receipts of payments to be submitted alongwith the qualifying bid as per clause 5 of NIT.

The e-Tender, which is not accompanied by the requisite EMD/Bid security, shall be summarily rejected. Tender will not be accepted/received after expiry of date and time. Any alterations made in the downloaded form shall result in the bid being rejected or agreement being cancelled and forfeiture of EMD/Security deposit. Principal, Bharati College reserves the right to reject or cancel any or all tenders at any stage without assigning any reason. No offline form will be accepted in any case.

Financial Bid

Rates for CAMC of Diesel Generator sets of **380 KVA**

Section No	Description of work	Capacity	Qty.	Rate in Rs. per year In Figure and Word	
1	Annual maintenance and service cum Inspection contract of Diesel Gen. Set and their electric control panels including replacement of minor/ major parts i.e. AVR, Gasket Set, Piston with Rings, Cam Shaft, Cylinder Block, battery Exide 12 volt 130AH, Water pump, MCCB for Required Rating, Rotor Winding, Stator Winding, Crank Shaft Repair, Self(Starting Motor Repair), Fuel pump repair, Radiator service and cleaning, Battery charger (static) Repair, Fuel pump and nozzles calibration, Charging alternator/ Dynmo-Repair, Engine Oil recovered during service in various Exchanges of Jalandhar SSA.	380 KVA	01		

It will contain the schedule of rates and the rates to be quoted in words and figures duly signed by the contractor. Financial Bid only of those bidders will be opened whose Technical Bid will found to be valid by the Committee as nominated for the purpose. If it happens to be a holiday on any of the date given above the transaction will be held on next working day. Principal, Bharati College reserves the right to reject any or all Tenders without assigning any reasons.

Tenderer signing the Tender should in case of firm clearly specify whether they are signing as (a) Sole proprietor (b) Partner (c) Under the owner of attorney (d) Director, Manager, Secretary etc. as the case may be. Copies of the documents authorizing the Tenderers signing the Tenders on behalf of such companies firms or persons should be attached with the Tender.

The rates must be inclusive of all taxes.

1. The contract will be awarded for a period of two year from the date of agreement. And after the expiry of the said period of contract the period of contract may be extended on mutual consent on the same rates and term & conditions. For such period as may be agreed to, but not beyond further one years at the discretion of the PRINCIPAL Employer or at terms settled mutually in writing.
2. If any Tenderer withdraws before the final acceptance of the Tender or if any fails to deposit the security as prescribed, with in stipulated period the earnest money of the Tenderer is liable to be forfeited.
3. The Principal, Bharati College reserves the right to reject/accept any Tender or Tenders without assigning any reason thereof and may or may not accept the lowest or any of the Tender as the authority to accept the Tender rests with the Principal, Bharati College. He further reserves the right to accept all for any Tender in part/parts.
4. Earnest money will be refunded to the unsuccessful Tenderers in due course in accordance with the rules of the department.
5. The Principal, Bharati College will not be liable to pay any interest on the earnest money or security deposit, which remain in its custody.
6. The Principal, Bharati college also reserves the right to forfeit the earnest money and the security deposit, if after the acceptance of the Tender, the successful Tenderer, fails to comply with any of the terms & condition set out in agreements which may be drawn up as a consequence of the acceptance of the Tender, In such cases, the right to cancel the Tender/contract is also retained by the College and the decision of the Principal, Bharati College (including forfeiture of the earnest Money/Security deposit) will be final and binding.
7. TDS will be recovered on the Gross amount payable for the work done as applicable from time to time.
8. If there is any dispute in the interpretation of any clause/clauses in the terms & condition of the contract or in case of any other dispute, the matter will be referred to the sole arbitrator nominated by Principal, Bharati College whose decision in this regard will be final & binding to both the parties.
9. If the contractor refuses to accept the work order for any specified work or fails to give the specified output, College reserves the right to get work done by other agency/contractor even at higher rates and difference of the cost will be deducted from the contractor's pending bills or security alongwith penalty, as the case may be.
10. The contractor shall receive all letters addressed to him by Principal, Bharati College either personally or through his authorized person failing which letters will be posted to him. Department will not be responsible for non-receipt of letters & contents of such letters shall be binding on the contractor as if these letters have been received by him on the date of posting.
11. The work will be done as per directions/specification given by the concerned. All the consumable as well as parts replaced should be of original make of that ISI.
12. The contractor shall submit his bills on quarterly basis to Principal, Bharati College duly verified by concerned where the bills be processed to make payment normally within 30 Days of the receipt of bills subject to availability of funds and proper submission of bills.
13. Any attempt direct or indirect on the part of the Tenderer to influence by any means for the acceptance of a particular Tender will render the Tender liable to exclusion from consideration.
14. Next working day shall be applicable in case there happens to be a holiday on any of the dates above for sale and receipt of the Tenders.
15. Incomplete Tender, conditional Tender or Tender without earnest money is not likely to be considered.
16. In unavoidable circumstances like war, Civil Commotion, Fires, Floods Strikes or lock outs either party can intimate within 21 days of occurrence and upto 60 days on option to terminate the contract.
17. The contractor will be responsible & liable to make good any losses, which may be caused to the Deptt. or/and other agency due to negligence of the contractor and of his any employees.

PENALTY

18. The fault must be attended to immediately and repaired within 24 hours of receipt of intimation failing which a penalty of Rs. 500/- per day per Equipment/Asset shall be imposed on the contractor. If the Equipment/Asset remained unattended for more than three days the Equipment/Asset can be got repaired from open market and bill will be adjusted to his running bills or security. This will be in addition to penalty imposed for the whole period for which the Equipment/Asset had remained out of order till it is repaired by contractor or third party. The maximum penalty will be 10% of the total Tender cost.
19. The contractor will submit proof of payment viz challan etc for GST with the subsequent bills. The payment of bills will be made on availability of funds after sanction by the competent authority.
20. The college shall not be responsible for any type of losses caused to him, or to his employees due to any mishap or accident during the course of the work agreement.
21. The contractor shall himself be responsible for completing all due formalities as applicable under labour act in respect of employees employed by him for the job against this contract and College will in no way will be responsible for their pay/dues etc.
22. The contractor shall intimate to the college the particulars of the technical staff employed by him for the job and no person other than the said employees shall be allowed to enter the college. The contractor himself however, may visit the college only in connection with the job entrusted to him.

**Principal
Bharati College**

SCOPE OF WORK DURING SERVICE

1.	Change of Engine oil and filters
2.	Cleaning of Air Cleaner
3.	Checking of all air cleaner hoses external pipes of all cooler etc. for leaking and replacement of the same if necessary
4.	Tightening of all the mounting fasteners
5.	Checking and readjustment of tappet setting.
6.	Checking and reading readjustment of fuel pump timing
7.	Cleaning of centrifuge filter at regular intervals (if provided).
8.	Cleaning of battery terminals and applying petroleum jelly.
9.	Replacement fuses of the control panel.
10.	Replacement Relays of the Control Panel.
11.	Replacement Contactors of the Control Panel.
12.	Changing thimbles & lugs.
13.	Changing MCB, MCCB
14.	Changing Cranking Relays
15.	Changing Stopping Relays
16.	Checking of battery charger
17.	Checking and tightening of all the external fasteners of engine
18.	Checking all the fasteners of engine
19.	Checking all the instruments/gauges for proper working and advising of proper working and advising for replacement of the same is found defective.
20.	Checking and advising operator for maintaining log book.
21.	Testing the engine on load for at least half an hour after every service.
22.	Attending to the minor faults in AMF Panel (all parts)/Alternator.
23.	Advising customer if any abnormality found in the loading pattern.
24.	Advising customer on any of the ratification work to be done to improve the overall efficiency of the machine.

LIST OF SPARE PARTS COVERED UNDER COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT	
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Sr. No.	DESCRIPTION
1.	SPIN ON FILTER FOR LUBRICATING OIL
2.	FUEL FILTER ELEMENT PRE
3.	FUEL FILTER ELEMENT MICRO
4.	OIL FOR B CHECK
5.	SAFETY ELEMENT
6.	PRIMARY ELEMENT
7.	COOLENT
8.	HOSE (RADIATOR TO WATER PUMP PIPE)
9.	RUBBER HOSE (COMPRESSOR OUTLET) TURBO
10.	HOSE STRAIGHT 70 MM LEGTH WITH CENTRAL HUMP
11.	HOSE (FOR WATER PIPE)
12.	HOSE FOR AIR CLEANER
13.	RUBBER HOSE FOR MAIN AIR PIPE 100X100X180 LENGTH WITH 3 STEEL RINGS
14.	V BELT
15.	SENSOR UNIT (FOR ELEC. TEMP GAUGE)
16.	ELECTRICAL LUB IOL PRESSURE GAUGE 0-10BAR, 12 V D C, VDO MAKE
17.	WATER TEMP. SWITCH-95+1/3 DEG (YANKEE/SIMENS VDO)
18.	FUEL PIPE
19.	MICO PUMP MOUNTED STOP SOLENOID ASSEMBLY, 24 V.D.C
20.	FUSE BASE
21.	RELAYS WITH FUSE (200 AMP)
22.	CONTRACTORS
23.	MCB/MCCB
24.	DIGITAL PANEL

LIST OF JOB WORK CHARGES COVERED UNDER COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT	
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1.	SELF STARTER REPAIRS CHARGES
2.	BATTERY CHARGING ALTERNATOR REPAIRS CHARGES
3.	RADIATOR CLEANING CHARGES.

SCHEDULE OF INSPECTION OF DG SETS

Maintenance Items	Monthly
Check hose pipe & tighten hose clamps.	√
Check and tighten V belts tension & replace belts when necessary.	√
Check and tighten DC wiring terminal ends on engine and engine. Production unit.	√
Carry out air cleaner maintenance.	√
Check and adjust tappet clearance.	√
Check and record engine performance parameters	√
Check the engine protection unit for proper functioning.	√
Inspection and maintenance of electric AMP / manual control panels i.e. checking of wiring etc.	√
Checking of auto mode of the engine.	√
Any other related work required to keep the Equipment / appliance in good running condition.	√

SCHEDULE OF SERVICING OF DG SETS

Maintenance Items	Every six Months
Check hose pipe & tighten hose clamps.	√
Check and tighten V belts tension & replace belts when necessary.	√
Check and tighten DC wiring terminal ends on engine and engine production unit.	√
Carry out air cleaner maintenance.	√
Check and adjust tappet clearance.	√
Check and record engine performance parameters.	√
Check the engine protection unit for proper functioning.	√
Inspection and maintenance of electric AMF/ manual control panels i.e. checking of wiring etc.	√
Battery checking	√
Checking of auto mode of the engine.	√
Any other related work required to keep the Equipment/ Appliance in good running condition.	√
Draining of lubricating oil from the sumps, lub oil cooler. Cleaning the lub oil strainer as per manufactures practice.	√
Renew lubricating oil prime lubricating system.	√
Providing replacement of lub oil filter/ Fuel filter element as per manufacturers standard practice.	√

Sight Inspection Certificate

- (a) Certified that I / we have visited the site on _____ and assessed the nature and amount of work involved before submitting our offer. I/We will be able to complete the work within stipulated time and will execute the work to suit the site condition.
- (b) I/We undertake that I/We have visited the place for “**Comprehensive Annual maintenance and service cum inspection contract of 380 KVA Cummins Make Diesel Generator Sets** “. No extra cost will be claimed by us later on for any difficulties of any item during the execution as mentioned in the tender.

(Signature of Bidder):

(Name):

(Seal):

Note : S u b m i s s i o n of “Sight Inspection Certificate” issued by the Competent Authority of the College within 10 days from the bid publish date.