



National Council for Teacher Education
Plot No. G-7, Sector -10,
Dwarka, New Delhi

F.No. NCTE-Estt018/37/2025-Esst Section-HQ

Dated: 07.11.2025

Vacancy Circular for Walk-in-Interview

Interview Date : 11th November, 2025

Subject: Engagement of Consultant on short term contract basis

The National Council for Teacher Education, a statutory body under the Ministry of Education, Government of India is seeking applications for Consultants purely on short term contract basis. The post will be filled on the basis of Walk-in-Interview. Proforma for application and other details may be downloaded from NCTE website: <https://ncte.gov.in/jobportal/>. The candidates attending interview shall bring his/her application alongwith testimonials. Copies of supporting documents should be self-attested.

Consultants (Accounts)

Eligibility criteria

Sl.	Name of the Post	Consultant (Accounts) (01 Post)
1.	Period of Consultancy	Short term contract basis- 1 month which is extendable on need based and satisfactory performance.
2.	Age-limit	The maximum age limit of the consultant shall not exceed 62 years as on the date of advertisement.
3.	Qualification & Experience	• Post Graduate Degree from a recognised University. • A minimum of 02 years' experience in IT/Computers field. • A minimum of 01 year's experience in audit / accounts for analysing Annual Audit Reports / Balance Sheets etc.
4.	Remuneration & Entitlements	• Will be paid monthly consolidated remuneration of Rs. 60,000/- per month. • No Dearness Allowances or any other allowances are admissible.

		In case of outstation domestic tours required by the duties, he/she shall be paid TA/DA and Hotel Accommodation as admissible.
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Consultants (Accreditation)

Eligibility criteria

Sl.	Name of the Post	Consultant (Accreditation) (01 Post)
1.	Period of Consultancy	Short term contract basis- 1 month which is extendable on need based and satisfactory performance.
2.	Age-limit	The maximum age limit of the consultant shall not exceed 62 years as on the date of advertisement.
3.	Qualification & Experience	- Post Graduate Degree from a recognised University. - A minimum of 02 years' experience in IT/Computers field. - A minimum of 01 year's experience in the field of accreditation of Institutions / Agencies in terms of scrutinizing land documents, building plan, change of land use certificate, build up area etc / qualification of faculty of Teacher Education Institution.
4.	Remuneration & Entitlements	- Will be paid monthly consolidated remuneration of Rs. 60,000/- per month. - No Dearness Allowances or any other allowances are admissible. - In case of outstation domestic tours required by the duties, he/she shall be paid TA/DA and Hotel Accommodation as admissible.



(Raushan Kumar)

Deputy Secretary (Admin-I)

Copy to: US(IT) – for uploading on website.

Modalities & Terms of Reference (ToR) for engagement of above consultants:

1. The candidates on his/her selection shall be given an Offer of Engagement and on acceptance of the offer, he/she shall enter into a contract with the National Council for Teacher Education, detailing the terms and conditions of engagement, also with a confidentiality clause before being assigned any work.
2. **General conditions:**
 - He/she will be engaged for fixed period for providing high quality services within given timelines.
 - Persons with requisite qualification and experience as prescribed would be hired on selection as Consultant.
 - The initial tenure of engagement for a person as Consultant would be 01 month from the date of joining. Extension thereafter will be considered on need basis and performance based with the approval of Competent Authority.
 - He/she will be appointed on full time basis and would not be permitted to take up any other assignments during the period of engagement with National Council for Teacher Education.

3. **Procedure for Selection:**

The Selection of candidate will be made on the basis of walk-in-interview and as per order/guidelines on the subject. NCTE reserves the right to increase/decrease the number of posts or cancel this advertisement as per requirement.

4. **Conflict of Interest:**

The selected candidates shall be expected to follow all the rule and regulations of the Govt. of India as applicable and any situation of conflict of interest shall be discussed. He/ She will be expected to display utmost integrity, confidentiality of office matters and sincerity while discharging duties. In case his/her services is not found to be satisfactory or found in conflict with the interests of the Government, his/her services will be liable for discontinuation without assigning any reason.

5. **Termination Notice:**

- i. Any breach of Contract executed by the selected candidates with the National Council for Teacher Education shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such candidates from future engagement in National Council for Teacher Education.
- ii. Notwithstanding anything contained herein above, National Council for Teacher Education and/or Consultant may terminate the contract by giving 15 days' notice.

6. **Relaxation:**

Under exceptional circumstances and in case of meritorious candidates, the above guidelines may be relaxed with the approval of the Competent Authority.

7. **Verification:**

Police verification of the selected candidates shall be done as per the latest instructions issued by Government of India.

8. Interested candidates may submit their application in the enclosed format with one latest passport size photograph to be affixed on the application as per Annexure-2 along with self-attested photo copies of all the educational and experience certificates in a sealed cover with super-script "Engagement of Consultant(Accounts) and Consultant(Accreditation) on short term contract basis in NCTE" addressed to Deputy Secretary(Admin-I), National Council for Teacher Education, Sector-10, Dwarka, New-Delhi -110075 at the time of registration & documents verification. Reporting time for the candidates shall be 09:30 AM on 11.11.2025. The registration & documents verification of all candidates shall be held between 09:30 AM to 11:00 AM on 11.11.2025 before the start of interview. **No candidate shall be allowed for registration and documents verification after 11:00 A.M on 11.11.2025.**
9. Walk - in - Interview will be conducted only for those candidates who fulfils the eligibility criteria clearly as mentioned in the advertisement.

**APPLICATION PROFORMA FOR ENGAGEMENT OF CONSULTANT(ACCOUNTS) AND
CONSULTANT(ACCREDITATION) IN NATIONAL COUNCIL FOR TEACHER EDUCATION, NEW
DELHI ON CONTRACT BASIS**

Paste your recent
passport size self-
attested photo
here

1. Name :

2. Date of Birth :

(Kindly attach self-attested

Copy of Matriculation certificates

As DoB proof)

3. Gender :

4. Educational Qualifications :

(Kindly attach self-attested copies of

Certificates from matriculation to Post Graduation)

5. Present Address :

6. Permanent Address :

7. Mobile No :

8. E-Mail ID :

9. A resume about educational qualification, experience and any other extra as well as co-curricular activities alongwith photocopies of all the Certificates/documents in support thereof.

(Please attach a separate sheet)

10. Marks obtained with percentage in Graduation :

11. Marks obtained with percentage in Post Graduation :

Details of employment in chronological order if applicable. (Enclose a separate sheet, if space below is insufficient)

Department/ Institution/ Organisation	Post Held	From	To	Emoluments	Nature of duties performed

12. Details of course/training programmes attended, if any :

13. Details of previous consultancy, if any :

14. Additional information, if any, which would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be.

15. Remarks, if any :

Date:

Place:

(Signature of candidate)

Declaration

I _____ declare that all the information submitted in this application form is correct and complete. I also declare that I have read the modalities and Terms of reference (ToR) for engagement for National Council for Teacher Education, New Delhi, attached with the advertisement, as Annexure-1, and shall abide by them.

(Signature of candidate)

Date:

Place: