

A meeting of the Governing Body was held on Friday 14 April 1972 at 4 pm. The following members were present.

1. Mr. J. (A. R. Wigg)
2. Mr. M. (M. L. Khurana)
3. Mr. T. Mathan
4. Mr. J. (Rajkale)
5. Mr. Mathan
6. Veena Duggal.
7. P. Dube.
8. Kamilla Khanna.
9. Vidya Mathan.
10. Mrs. A. J.
11. L. Pampachi

BHARATI MAHILA COLLEGE: LINK ROAD:
NEW DELHI

(University of Delhi)

MINUTES OF THE GOVERNING BODY MEETING HELD ON
FRIDAY THE 14TH OF APRIL, 1972 at 4.00 P.M.

The following Members were present:

1. Shri A.R.Wig
2. Shri Madan Lal Khurana
3. Dr.(Miss) Tara Motihar
4. Kum. Raj Kale
5. Shri Bansi Lal Chauhan
6. Miss Veena Duggal
7. Miss P. Dube
8. Prof.(Miss) Urmila Khanna
9. Mrs. Vidya Malhotra
10. Shri Lal Krishan Advani
11. Dr.(Mrs.) Lalita Panigrahi

Prof.K.B.L.Mathur and Mrs.K.Kudesia regretted
their inability to be present at the meeting:

1. (a) The minutes of the last Governing Body Meeting held on 18th January, 1972 were circulated to the Members and confirmed with the following corrections:

(i) Item No.7

At the end the name of Miss V.Magotra may be read as under:

10. Miss V.Magotra History 400-950 27.9.71

(ii) Item No.8

(2) May be read as 7th August as the date of next increment of Miss Veena Magotra instead of 31st July.

(3) May be read as 31st July as the date of next increment in respect of Dr.(Mrs.) N.Jindal instead of 7th August.

- (b) The following matters arising from the last minutes were reported and approved:

(i) The Registrar, University of Delhi was approached that the employees working in this college are on probation. Therefore, their options for opting in one of the schemes viz. GPF-cum-Pension-cum-Gratuity or CPF-cum-Gratuity may be taken after they are confirmed. The University informed vide letter No.Fin/PGC/71-72/38634 dated 3rd March, 1972 that the options may be filled in by the specified date i.e. 31st March, 1972 irrespective of the fact that they were on probation.

The last date for the above is extended to 31.8.1972 as a special case by the University of Delhi vide letter No.Fin/PGC/71-CB/41902 dated 30th March, 1972 was approved.

- (ii) Insurance of Library Building, Furniture and Library books against fire from the Life Insurance Corporation of India for Rs.50,000/-
 - (iii) Fidelity Guarantee Insurance of Cashier, Shri S.C.Gupta from Oriental Fire & General Insurance Co.Ltd., Janpath, New Delhi for Rs.10,000/-.
 - (iv) Payment of arrears on account of protection of the pay to the following lecturers of this college as per Rules of the University:
 - 1. Mrs.Uma Anand, Lecturer in Pol.Sc.
 - 2. Mrs.Veena Dutta, Lecturer in History
 - 3. Dr.(Mrs.)N.Jindal, Lecturer in Hindi
 - (v) Opening of the following accounts in the Punjab National Bank, Gurdwara Road, New Delhi:
 - 1.College Maintenance Grant account - jointly operated by the Treasurer and the Principal
 - 2.Students Societies Account - jointly operated by the Treasurer and the Principal
 - (vi) Appointment of Mrs.Veena Dutta as Bursar for one year from the date of the meeting of the Governing Body - 14th April, 1972
- 2.(a) Appointment of Miss Amarjit Kaur as DPE upto 31st of March, 1972 in the grade of Rs.400-950 on the recommendation of the selection committee and as approved by the University of Delhi vide letter No.33/10/72-CB/48923 dated 19th Feb.1972 was approved.
- 2(b) Appointment of Shri Gariba Ram as Library attendant in the college library on daily wages w.e.f. 10.2.1972 was approved and it was decided that his name may be included in the list of candidates to be called from the Employment Exchange for the post of Library attendant.
- 3(a) It was decided that the cases of the following employees of this college regarding protection of their last pay and date of next increment as they had joined this college without any break of service may be recommended to the University of Delhi for approval

S.No.	Name	Desig.	Last pay	Date of next increment	Previous college
1.	Mr.C.K.Jain	Supt. Accts.	385/-	1st March	Lady Shri Ram College for Women
2.	Miss Usha Gulati	Prof. Asstt.	250/-	14th July	Janki Devi Mahavidyalay, New Delhi

- 3(b) It was decided that case of Shri C.K.Jain, Supt. (Accts) regarding selection grade of Rs.350-650 may be referred to the University of Delhi and if it is in conformity with the Rules the Governing Body would be pleased to recommend his case for selection grade.
4. It was decided that a list of Lady Medical Officers of this locality be called from the Medical Association. The Chairman and the Principal were authorised to select from that list a Medical Officer for Medical inspection of the students for the year 1972-73.
5. It was decided that the maternity leave may be granted to Mrs. Deepa Mathur, Lecturer in Economics from 1.7.72 for 3 months or to the end of 6 weeks from the date of confinement whichever is earlier as per University Rules.
6. It was decided that Maternity leave may be granted to Mrs. Uma Anand, Lecturer in Political Sc. from 30th June, 1972 for 3 months or to the end of 6 weeks from the date of confinement whichever is earlier as per University Rules.
7. It was decided that ~~Shri~~ Khurana will discuss with the Municipal Corporation of Delhi regarding the construction of canteen in the college premises.
8. The letter No.F.17/Site/85/71-CW/5208-9 dated 28th March, 1972 from the Deputy Director of Education, Delhi regarding the allotment of land for this college was discussed and it was decided that the land for the college may be acquired in the Karol Bagh area depending on the availability and suitability of land for the purpose.
- The Governing Body strongly felt that the institution should cater to the needs of the students of Karol Bagh. The Building committee was advised to see the Vice-Chairman of D.D.A. in this connection.
- Regarding the shifting of the Govt. Boys Higher Secondary School No.3 sharing with the college it was decided that the Chairman will talk to the Director of Education, Delhi

9. The printing of the college prospectus and fees to be charged from the students for the year 1972-73 were approved by the Governing Body as under:

TO BE CHARGED FROM THE NEW ENTRANTS

1. Tuition fee @ Rs. 15/- p.m. (May to August, 72)	- 60.00
2. Admission fee	- 5.00
3. Identity card fee	- 1.00
<u>Annual charges:</u>	
4. House Examination fee	- 2.00
5. Magazine fee	- 5.00
6. Library and Reading Room fee	- 15.00
7. Medical fee	- 3.00
8. Garden fee	- 2.00
9. Water & Electricity fee	- 3.00
10. <u>Security Deposit</u>	
a) College caution money	- 15.00
b) Library caution money	- 25.00
11. Games and Sports fee	- 15.00
12. Social functions and cultural activities fee	- 7.00
13. Students Union fee	- 3.00
14. Students Aid Fund	- 1.00
15. University Enrolment fee	- 5.00
16. University Athletic Association fee	- 1.00

Total: 168.00

TO BE CHARGED FROM THE IIIND YEAR STUDENTS:

1. Tuition fee for July & Aug. 72	- 30.00
2. Security deposit-college caution money	- 15.00
<u>Annual charges</u>	
3. House Examination fee	- 2.00
4. Magazine fee	- 5.00
5. Library and reading room fee	- 15.00
6. Medical fee	- 3.00
7. Garden fee	- 2.00
8. Water and Electricity fee	- 3.00
9. Games and Sports fee	- 15.00
10. Social functions	- 7.00
11. Students Union fee	- 3.00
12. Students Aid fund	- 1.00
13. University Re-enrolment fee	- 2.00
14. Univ. Ath. Association fee	- 1.00

Total: 104.00

10. It was resolved that the Chairman and the Principal be authorised to approve the Motto of the college and Miss Raj Kale be requested to draw the crest.

(Cont.5)

11. The contribution made by the Staff and the Students towards the National Defence Fund was noted by the Governing Body as under:

Amount contributed by the students	-	Rs. 338.00
Amount contributed by teachers including the Principal	-	Rs. 230.00
Amount contributed by the non-teaching staff	-	Rs. 30.00

Total:		Rs. 598.00
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12. It was decided that the following new subjects may be introduced from the academic year 1973-74. The University of Delhi may be approached in this regard.

1. PUNJABI
2. COMMERCE
3. SOCIOLOGY
4. MATHEMATICS
5. ELECTIVE HINDI
6. ELECTIVE ENGLISH

13. Depending upon the number of students to be admitted to the college for the session 1972-73 it was decided that the required number of lecturers should be appointed in the following subjects in accordance with the Rules and procedure as laid down by the University in this regard:

1. ENGLISH
2. HINDI
3. ECONOMICS
4. POLITICAL SC.
5. HISTORY
6. SANSKRIT

14. It was decided that the appointments of the class IV employees made on ad-hoc basis named below may be interviewed along with the candidates to be called from Employment Exchange as per Rules laid down by the University of Delhi in this regard:

1. Shri Kamlesh, Sweeper
2. Shri Tara Chand, Sweeper
3. Shri Indraj Singh, Peon
4. Shri Amar Singh, Peon
5. Shri Vishal Hari, Waterman
6. Shri Baljeet Singh, Chowkidar

It was also decided that the Chairman or his nominee may be associated in the selection committee for the purpose of appointment of the above posts

15. It was decided that the appointments of Malies and Library Attendant may be made as per Rules and qualifications prescribed by the University of Delhi.

The candidates may be called for interview from the Employment Exchange.

16. The case of termination of the services of Smt. Shanti Devi who was appointed as Farash on ad-hoc basis was discussed and reported.

Since she did not possess the minimum qualifications as prescribed by the University of Delhi it was decided that the case of Smt. Shanti Devi for termination of her services be left to the Principal who was to follow the rules laid down by the University of Delhi.

A C C O U N T S _ & _ F I N A N C E

17. The following Grants received from the University Grants Commission during the year 1971-72 were reported to the Governing Body:

(a) (i) Recurring Grant

Maintenance Grant for the year 1971-72 sanctioned vide UGE letter No.48-1/72(CU.II) dated 4.3.1972 Rs.47,000/-

(ii) Non-recurring Grant

1. For the purchase of Library Books sanctioned vide letter No.48-4/72 (CU.II) dated 28.3.72 Rs.15,000/-

2. For the purchase of a water cooler sanctioned vide letter No.48-5/72/CU.II) dated 25.3.1972 as per conditions laid down by the University of Delhi/U.G.C. Rs.4,000/-

- (b) It was also reported that the University Grants Commission has sanctioned the Maintenance Grant of Rs.1,25,000/- for the year 1972-73 (1st instalment) vide its letter No.48-6(CU.II) dated 1.4.1972

18. The Grant of Rs.40,000/- as per details given below, received from the Delhi Administration for the year 1971-72 vide letter No.31(13)/72-Edn. dated 7.3.1972 was reported to the Governing Body:

<u>Recurring</u>	
To meet 5% deficit for the year 1971-72	Rs.4,000/-

<u>Non-recurring</u>	
(i) For purchase of furniture	
Rs.20,000/-	
(ii) For purchase of library books	
Rs.15,000/-	Rs.35,000/-

	Rs.39,000/-

T.A./D.A. to the Members of the Governing Body and its regularization etc. -100%	Rs. 1,000/-

G.Total:	Rs.40,000/-

19. The expenditure of Rs.28,803.39 incurred during the year 1971-72 against the non-recurring grant of Rs.60,000/- for purchase of furniture and equipment(as per annexure 7 of the Agenda) as sanctioned by the University Grants Commission for new colleges vide letter No.F.1-13/68(CU) dated 27th March,1968 received from the University vide letter No.10/60/72-CB/52608 dated 14th March,1972 was approved by the Governing Body.

The Governing Body also approved the requirements of the college as per statement (Annexure 7 of the Agenda)for purchase of furniture and equipment for this college.

20. The purchase of a steel almirah with locker for examination purposes out of the examination fund was approved.
21. The purchase of a type-writer(Remington) against the recurring grant of Rs.6,000/- 'Repairs & Replacement of furniture and equipment' as sanctioned by the University of Delhi vide letter No.CB-72/10/60/51539 dated 6.3.1972 was approved.
22. The expenditure of Rs.5,999.74 incurred against the recurring grant of Rs.6,000/- for the Repair and Replacement of furniture and equipment during the year 1971-72 as per statement(Annexure-10 of the Agenda) was approved.
23. The payment of arrears of interim relief made wef 1.10.1971 to 29.2.1972, its investment in 7 year National Saving Certificate for the months of October & November,1971 and its regular payment from 1.3.1972 onward with the sanction of the Chairman and the Treasurer was approved by the Governing Body as sanctioned by the Govt.of India vide O.M.No.F.1(18)-PC.Cell/71 dated 24th Dec.1971 and University of Delhi vide letter No.CB/72/43404 dated January 14,1972.

29. The expenditure incurred under the following heads as per details given against each item which exceeded the budgeted amount but under the limit of fee income as per norms prescribed by the University/University Grants Commission was approved by the Governing Body.

S.No.	Name of item	Fee income	expenditure	Budget	Excess expenditure
1.	House Examination	1374/-	1373/98	1300/-	73.98
2.	Magazine fee	1717/50	1717/14	1600/-	117.14
3.	Library & Reading Room Fee	6183/00			
	Add;UGC Grant & Rs.15/- per student on number of students 338 as on 31.3.72	5070/00			
		11253.00	* 11247.92	10850.00	397.92
	* Lib. Books	2,954.82			
	Reading Room	192.77			
	Lib. contingency	8,100.33			
		11,247.92			
4.	Medical Fee and Health club fee	1717.50	1716.79	1600.00	116.79
5.	Garden Fee	687.00	684.19	650/-	34.19

30. With the permission of the Chair it was suggested that the college should have a big sign board.

The Meeting came to an end with a vote of thanks to the Chair.

L. K. Arora

Chairman
Bharati Mahila College
Jhandewalan, New Delhi

L. Panigrahi
Dr. (Mrs.) L. Panigrahi,
MEMBER-SECRETARY

L. Panigrahi
Principal,

Bharati Mahila College
Jhandewalan, New Delhi