

invitation for the Confidential Workshop reg.

Inbox



IW4 <IW4@nta.ac.in>
to me

Mon, Jan 16, 12:

Dr. Madhuri Sharma,

The Ministry of Education under the Department of Higher Education, Government of India has established the National Testing Agency (NTA) as a Societies Registration Act 1860. The NTA is an independent, autonomous, self-reliant, and self-sustained organization for conducting major competitive into premier educational institutions.

The National Testing Agency (NTA) has been mandated to conduct various examinations for admissions to undergraduate and postgraduate programmes.

In compliance with the directions of the Ministry of Education, the tests conducted by the NTA shall be based on a common minimum syllabus drawn from School Education/Universities and would be designed in a manner that students coming from any background are not put to any disadvantage and do not in taking up these entrance examinations.

It is our pleasure to intimate you that you have been identified as **one of the Item Writers** for your **Subject Indian Knowledge System**.

The National Testing Agency will be conducting workshops for the development of test items from **22 January 2023 to 25 January 2023** at **National T Floor, NSIC-MDBP Building, Okhla Industrial Estate, New Delhi - 110020 from 10:00 A.M. to 06:00 P.M.**

Kindly note that during this workshop the questions framed by you and their solutions would need to be entered into the computer system.

Moreover, in some cases, we do not have your full details so this may also be mentioned. Those who have already given their details, need not send it again lodging and boarding for outstation Experts.

A copy of the Guidelines for Item Writing will be shared during the workshop. You are requested to kindly ensure that the tests developed are free of bias Gender, Caste, Colour, Culture, Class, Religion, and PwD/ Divyang (Persons with Disabilities). Kindly note that item writing or test development has scheduled period, and cannot be left incomplete under any circumstances. *To make a quality test item, the language of Stem, appropriate options and cognitive level and difficulty level in mind, need to be kept in mind.*

Since the matter is strictly confidential; you are requested to kindly maintain utmost secrecy including your appointment to this work and also keep confidential. Further, to ensure confidentiality and secrecy, you are required not to bring any material with you. All questions/items will be prepared in Venue. This material will be sealed by the expert panel and kept in the office only. The same will be handed over to the expert panel the next day to continue. **are advised not to take any paper (including rough and working materials) related to the paper setting outside the confidential room.**

Kindly read the terms and conditions enclosed carefully and only if these are acceptable, you may give your consent.

Mandatory and Non-negotiable Terms:

- *Before confirming your acceptance kindly ensure that no near relative(s) of yours is (are) appearing for this examination. An undertaking to this effect will be taken during the workshop.*
- *Kindly make sure that you are available for the entire period of the workshop continuously without leaving the work incomplete.*
- *Because of the sensitivity of the work, you are requested to please switch off your mobile phones and hand them over to the representative of NTA. In case of any emergency and if you need to be contacted during the hours of the workshop, your family may contact Dr. Sharmila Devi (Mob. No. 9968071868).*
- *You are also required to be available for a full day and not to take up any other engagement during the period of the workshop.*
- *Unidentified persons will not be allowed to enter the NTA premises and thus kindly do not fix any meetings with outsiders during the workshop hours or at the venue.*
- *Adhering to the above is highly appreciated as we all need to work together to ensure that the sanctity of the examination is preserved at all costs and under all circumstances*

These terms and conditions are non-negotiable. We will be greatly honoured and privileged to have you work with us in this prestigious workshop.

You shall be paid T.A./Conveyance and Honorarium through NEFT/RTGS to your Bank account provided by you as per the norms of the NTA.

For the queries and the details related may be communicated to **Dr. Sharmila Devi (+91 9968071868)**.

Regards

***Dr. Sadhana Parashar,
Senior Director (Examinations and Research)
National Testing Agency (NTA),
First Floor, NSIC-MDBP Building,
Okhla Industrial Estate,***