

**Letter to college evaluators May-June 2023**

15 messages

**Dean, Examinations University of Delhi** <dean\_exam@du.ac.in>

Thu, May 18, 2023 at 1:52 PM

To: evalmj23@exam1.du.ac.in

Cc: Vice Chancellor DU &lt;vc@du.ac.in&gt;, dir\_udsc@du.ac.in, Registrar DU &lt;registrar@du.ac.in&gt;, dean\_colleges@du.ac.in

Dear Colleagues:

First of all, let me thank each one of you for your active support and help in the examination/evaluation process. Declaration of results in a time-bound manner is the ultimate goal and the University of Delhi is committed to the same. To this context, I appeal to all colleagues to please report to the evaluation center for evaluation of the script, all the teachers who have taught a course are an examiner, so everyone MUST report to the Central Evaluation Centre (CEC) [Listed below].

Please note that evaluation will start from the 5<sup>th</sup> day of examination of the said paper, so report to the evaluation center accordingly.

It may be noted that every evaluator should evaluate 100 scripts or the ratio of a total number of scripts divided by total number of evaluators, whichever is higher. The evaluation timeline is as below:

1. Up to 50 answer scripts - 3 days
2. 50 - 100 answer scripts - 4 days
3. More Than 100 answer scripts - @ 25 copies per day

All the CECs are requested to adhere to the timeline and keep the examination branch updated about the progress of evaluation on a daily basis.

Help and cooperation of all the concerned will be truly appreciated and it will help us to declare results on time.

Sincerely,

Dean Examinations

CEC Name	CEC Email
CEC Aryabhatta College	<a href="mailto:cec.aryabhatta@exam1.du.ac.in">cec.aryabhatta@exam1.du.ac.in</a>
CEC Atma Ram Sanatan Dharma College	<a href="mailto:cec.arsd@exam1.du.ac.in">cec.arsd@exam1.du.ac.in</a>
CEC Dyal Singh College	<a href="mailto:cec.dsc@exam1.du.ac.in">cec.dsc@exam1.du.ac.in</a>
CEC Hansraj College	<a href="mailto:cec.hrc@exam1.du.ac.in">cec.hrc@exam1.du.ac.in</a>
CEC Hindu College	<a href="mailto:cec.hindu@exam1.du.ac.in">cec.hindu@exam1.du.ac.in</a>
CEC Kirorimal College	<a href="mailto:cec.kmc@exam1.du.ac.in">cec.kmc@exam1.du.ac.in</a>
CEC Miranda House	<a href="mailto:cec.mh@exam1.du.ac.in">cec.mh@exam1.du.ac.in</a>
CEC Music Department	<a href="mailto:cec.music@exam1.du.ac.in">cec.music@exam1.du.ac.in</a>
CEC SGTB Khalsa College	<a href="mailto:cec.khalsa@exam1.du.ac.in">cec.khalsa@exam1.du.ac.in</a>

Copy for information to :

The Hon'ble Vice-Chancellor  
The Director, South Delhi Campus

The Dean of Colleges  
The Registrar

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You received this message because you are subscribed to the Google Groups "Examination MJ23" group.  
To unsubscribe from this group and stop receiving emails from it, send an email to [evalmj23+unsubscribe@exam1.du.ac.in](mailto:evalmj23+unsubscribe@exam1.du.ac.in).

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**megha jacob** <meghajacob@gmail.com>

Thu, May 18, 2023 at 2:21 PM

To: "Dean, Examinations University of Delhi" <dean\_exam@du.ac.in>

Cc: evalmj23@exam1.du.ac.in, Vice Chancellor DU <vc@du.ac.in>, dir\_udsc@du.ac.in, Registrar DU <registrar@du.ac.in>, dean\_colleges@du.ac.in

Dear Dean of Examinations and other authorities,

I am in my 8th month of pregnancy and will start 9th in a while and I've been recommended by my gynaecologist for bed rest. I've informed my principal too. I'm doing my invigilation duties and teaching first year class too. Just in case I go into labour I may not be able to make it for evaluation. So my situation is conditional on my maternity leave and labour situation. I just wanted to inform the esteemed authorities about my upcoming maternity condition.

Thank you,  
Sincerely,  
Megha Jacob,  
Assistant Professor,  
Department of Economics,  
Jesus and Mary College.

[Quoted text hidden]

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Megha Jacob,  
Assistant Professor,  
Economics,  
Jesus and Mary College, Delhi University

[Quoted text hidden]

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**'Vandna Arora' via Examination MJ23** <evalmj23@exam1.du.ac.in>

Mon, May 22, 2023 at 9:02 PM

Reply-To: Vandna Arora <vandna\_arora@yahoo.com>

To: "dean\_exam@du.ac.in" <dean\_exam@du.ac.in>, "evalmj23@exam1.du.ac.in" <evalmj23@exam1.du.ac.in>

Cc: Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Dear Sir,

Many thanks for the e-mail. This is to inform that I am leave from 17 th May and will be not in town until early July as my son is having A level exams. These exams are very crucial as results will decide the future universities and his career.

I therefore, humbly request to relieve me for evaluation work in this semester.

Thanks and regards,

Prof. Vandna Luthra,  
Department of Physics,  
Gargi College,  
[Siri Fort Road](#),

New Delhi- 110049.

Sent from Yahoo Mail on Android

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**Professor Diwan S. Rawat** <diwansrawat@gmail.com>

Mon, May 22, 2023 at 9:22 PM

To: Vandna Arora <vandna\_arora@yahoo.com>

Cc: Dean of Examination <dean\_exam@du.ac.in>, evalmj23@exam1.du.ac.in, Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Evaluation is important activity and everyone suppose to help untill there is any emergency.

Leave is sanctioned by the college's. If this was the case why name was sent to us.

Prof DS RAWAT

Dean Examination

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**Dr Amar Nath Jha** <dramarnathj@gmail.com>

Mon, May 22, 2023 at 10:21 PM

To: "Professor Diwan S. Rawat" <diwansrawat@gmail.com>

Cc: Vandna Arora <vandna\_arora@yahoo.com>, Dean of Examination <dean\_exam@du.ac.in>, evalmj23@exam1.du.ac.in, Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Dear Sir,

I am on leave from 10th for about two months.

So, I am not in a position to participate in examination work.

Thanks & Regards.

Amar Nath Jha

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**Dr Amar Nath Jha** <dramarnathj@gmail.com>

Mon, May 22, 2023 at 10:22 PM

To: "Professor Diwan S. Rawat" <diwansrawat@gmail.com>

Cc: Vandna Arora <vandna\_arora@yahoo.com>, Dean of Examination <dean\_exam@du.ac.in>, evalmj23@exam1.du.ac.in, Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Dear Sir,

I am on leave from 10th of May for about two months.

So, I am not in a position to participate in examination work.

Please ignore my previous mail.

Thanks & Regards.

Amar Nath Jha

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**JYOTIKA ELHANCE** <elhancejyotika@gmail.com>

Tue, May 23, 2023 at 6:41 AM

To: Dean of Examination <dean\_exam@du.ac.in>, evalmj23@exam1.du.ac.in

Cc: "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Dear Sir,

I'm attending International Conference in Japan and shall be away till the end of the month. Post that the University has sanctioned my participation in a five day workshop on Sustainability which would be held in Hyderabad.

As such, I won't be able to evaluate the scripts till 10th June. However, I have completed the evaluation of GE scripts in my college.

Thanks

Dr. Jyotika Elhance

Associate Professor

Vivekananda College

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**Simple Pani** <simplemohanty@gmail.com>

Tue, May 23, 2023 at 7:12 AM

To: Dr Amar Nath Jha <dramarnathj@gmail.com>

Cc: "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, Vandna Arora <vandna\_arora@yahoo.com>, Dean of Examination <dean\_exam@du.ac.in>, evalmj23@exam1.du.ac.in, Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Dear Sir,

This is to inform that I am on child care leave from 1st May for pressing urgency, duly granted by the competent authority. Kindly excuse my inability to do evaluation duty this time. I have been a very regular evaluator in the recent past.

Many Thanks &

Best Regards,

Dr Simple Mohanty

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**Bharati Jagannathan** <bharati.jagannathan@mirandahouse.ac.in>

Tue, May 23, 2023 at 7:26 AM

To: JYOTIKA ELHANCE <elhancejyotika@gmail.com>

Cc: Dean of Examination <dean\_exam@du.ac.in>, evalmj23@exam1.du.ac.in, "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Dear Colleagues,

Please, please do NOT use reply all when writing to the Dean of Exams about your inability to participate in evaluation work. Our mail boxes are flooded, and we are not in any way involved in the matter.

Exasperated yours,

bharati jagannathan

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**Amlendu Kumar** <amlendukumar@ddu.du.ac.in>

Tue, May 23, 2023 at 9:23 AM

To: Bharati Jagannathan <bharati.jagannathan@mirandahouse.ac.in>

Cc: JYOTIKA ELHANCE <elhancejyotika@gmail.com>, Dean of Examination <dean\_exam@du.ac.in>, evalmj23@exam1.du.ac.in, "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, Gargi College <gargicollege7@gmail.com>, CEC Hindu College <cec.hindu@exam1.du.ac.in>

Dear Sir,

I had my an interview in BPSC (Bihar Public Service Commission) at Patna on 17th May so was there for interview, when I returned from there I have my invigilation duty daily.

So I will appear for evaluation from next week.

Thanks with regards

Amlendu Kumar

Deen Dayal Upadhyaya College.

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**Sonali Agarwal** <sagarwal@ip.du.ac.in>

Tue, May 23, 2023 at 10:39 AM

To: Amlendu Kumar <amlendukumar@ddu.du.ac.in>

Cc: Bharati Jagannathan <bharati.jagannathan@mirandahouse.ac.in>, CEC Hindu College <cec.hindu@exam1.du.ac.in>, Dean of Examination <dean\_exam@du.ac.in>, Gargi College <gargicollege7@gmail.com>, JYOTIKA ELHANCE <elhancejyotika@gmail.com>, "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, evalmj23@exam1.du.ac.in

Completely agree with Bharati. Please do not use reply all. Please reply only to the dean.

Regards,

Sonali

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**Sonali Agarwal** <sagarwal@ip.du.ac.in>

Tue, May 23, 2023 at 10:45 AM

To: "N. Selvaraj" <nselvaraj.economics@dsc.du.ac.in>

Cc: Amlendu Kumar <amlendukumar@ddu.du.ac.in>, Bharati Jagannathan <bharati.jagannathan@mirandahouse.ac.in>, CEC Hindu College <cec.hindu@exam1.du.ac.in>, Dean of Examination <dean\_exam@du.ac.in>, Gargi College

<gargicollege7@gmail.com>, JYOTIKA ELHANCE <elhancejyotika@gmail.com>, "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, evalmj23@exam1.du.ac.in

Mr Salvarsan and others,

I think it is basic email etiquette that you should reply only to the dean and not click on reply all. Tired of pointing this out again and again.

Sonali

On Tue, 23 May 2023 at 10:42 AM, N. Selvaraj <nselvaraj.economics@dsc.du.ac.in> wrote:

Dear sir/Ma'am.  
Good morning. My son, aged 5, was bitten by dogs.  
I will join as soon as possible in duty.

Thanking you.

Yours sincerely  
Dr N Selvaraj

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**N. Selvaraj** <nselvaraj.economics@dsc.du.ac.in>

Tue, May 23, 2023 at 12:12 PM

To: Sonali Agarwal <sagarwal@ip.du.ac.in>

Cc: Amlendu Kumar <amlendukumar@ddu.du.ac.in>, Bharati Jagannathan <bharati.jagannathan@mirandahouse.ac.in>, CEC Hindu College <cec.hindu@exam1.du.ac.in>, Dean of Examination <dean\_exam@du.ac.in>, Gargi College <gargicollege7@gmail.com>, JYOTIKA ELHANCE <elhancejyotika@gmail.com>, "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, evalmj23@exam1.du.ac.in

Noted with thanks.

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**JYOTIKA ELHANCE** <elhancejyotika@gmail.com>

Wed, May 24, 2023 at 9:13 AM

To: Mohammed Israil <israil786knc@gmail.com>

Cc: "N. Selvaraj" <nselvaraj.economics@dsc.du.ac.in>, Sonali Agarwal <sagarwal@ip.du.ac.in>, Amlendu Kumar <amlendukumar@ddu.du.ac.in>, Bharati Jagannathan <bharati.jagannathan@mirandahouse.ac.in>, CEC Hindu College <cec.hindu@exam1.du.ac.in>, Dean of Examination <dean\_exam@du.ac.in>, Gargi College <gargicollege7@gmail.com>, "Professor Diwan S. Rawat" <diwansrawat@gmail.com>, evalmj23@exam1.du.ac.in

Noted. Apologies.

On Tue, 23 May, 2023, 8:17 pm Mohammed Israil, <israil786knc@gmail.com> wrote:

Dear college listed teachers please check email ID before send mail

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**Dean, Examinations University of Delhi** <dean\_exam@du.ac.in>

Wed, May 31, 2023 at 7:13 PM

To: evalmj23@exam1.du.ac.in

Cc: Vice Chancellor DU <vc@du.ac.in>, dir\_udsc@du.ac.in, Registrar DU <registrar@du.ac.in>, dean\_colleges@du.ac.in

**This email is ONLY for those who have not reported for evaluation till now.**

Dear Colleagues:

This has a reference to our email dated May 18, 2023, regarding the guidelines/timeline of evaluation. The evaluation process is going on and myself and OSD examination visited the Central Evaluation Centres to see the progress of evaluations. We truly appreciate that many colleagues have started the evaluation and they are trying to adhere to the timeline of the evaluation. But there is a sizeable number of colleagues who have not yet turned up for the evaluation. Please note that evaluation of answer script is an integral part of the teacher's duties which is well spelled out under the code of **Professional Ethics of Teachers under UGC Regulation 2018**

which reads as **“teachers should assist the conduct of University and College Examinations, including supervisor, invigilation, and evaluation”** as also included unambiguously in the **Executive Council Resolution No (1) dated 01/05/2003 which quotes “Examination and evaluation/revaluation work be mandatory for all the college and university teachers.....”**.

**With this note in the background, we request all the colleagues who have taught the paper (Sem IV/VI) MUST report to the respective evaluation center regardless, they received an email/phone call or not and complete the evaluation so that we can declare the result in time.** The list of CEC was shared on May 18, 2023, and is available on the University website and in the trailing email below. In case of any query, evaluators are requested to contact the CEC. **Please don't send any request for the excuse of evaluation, all such requests MUST be approved by the Principal of the concerned college.**

It may be noted that every evaluator should evaluate 100 scripts or the ratio of the total number of scripts divided by the total number of evaluators, whichever is higher. The evaluation timeline is below:

1. Upto 50 answer scripts - 3 days
2. 50 - 100 answer scripts - 4 days
3. More Than 100 answer scripts - @ 25 copies per day

All the CECs are requested to adhere to the timeline and keep the examination branch updated about the progress of evaluation on a daily basis. **CECs are further requested to send the list of those evaluators who have not been reporting for evaluation in spite of repeated requests, so that list of such colleagues can be shared with the University administration and college administration.**

Help and cooperation of all the concerned will be truly appreciated and it will help us to declare results on time.

Sincerely,

Dean-Examinations

Copy to:

Honourable Vice Chancellor  
Dean Colleges  
Director South Campus  
Registrar  
All the Heads  
All the Principals  
All the CEC

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