![Gmail](M Gmail logo)

Deepika Dewan <deepika.dewan@bharati.du.ac.in>

COMMON PROG GROUP-Sem-II-PERSONAL FINANCIAL PLANNING-2416000004-July-2023- Paper setting under UGCF Mode

1 message

UG Exam <ugexam@commerce.du.ac.in>   Wed, Jun 21, 2023 at 9:23 AM
To: Deepika Dewan <deepika.dewan@bharati.du.ac.in>, pkumar@knc.du.ac.in, harishkumardse@gmail.com

To,

Ms. Deepika Dewan (Bharati)**(Convener)**

Dear Sir/Madam,

We are pleased to inform you that you have been appointed as the Convener of the Board of Paper Setters for UGCF Examination July-2023.

You are requested to contact other members of the Board for setting of question papers as per the enclosed guidelines. **You are also requested to ensure that the board of paper setters moderates the question papers before submission.** In the interest of academia and the students please adhere to the spirit of executive council resolution no. 5 dated 01/05/2003.

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/ Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

*Last date for submission of the paper is **25/06/2023.*** (Details of Board Members, PWD Guidelines, Convener letter, Acceptance Letter, paper setter bills and syllabus of paper are attached herewith)

Please further ensure that as per the enclosed guidelines, the Board shall provide:

(i) Alternative objective questions in lieu of descriptive questions for hearing- impaired persons; and

(ii) Alternative questions in lieu of questions requiring visual inputs for persons with visual impairment.

These alternative questions are required to be earmarked in the question paper itself as meant for hearing – impaired and for visually impaired.

(iii) Hindi version of the question papers. Board may submit the hand written Hindi version, if required. In this regard University directive for submission of typed papers to be ignored.

Complying to the directions and guidelines of the University, kindly follow the steps mentioned hereunder and send the question paper in time:

1. You are requested to prepare **SIX (06)** sets of question papers.

2. You are requested to contact other members of the Board for setting of question papers as per the enclosed guidelines. **You are also requested to ensure that the board of paper setters moderates the question papers before submission.**

3. **Only the convener of the board of paper setters is responsible and authorised to submit the moderated sets of question paper at email id: ugexam@commerce.du.ac.in strictly without marking cc or bcc to anyone else to maintain confidentiality and secrecy intact.**

4. Keeping in mind the security and privacy issues, the question papers (moderated) are to be communicated through **Password Protection in MS-Word or PDF**. Further intimation will be provided regarding sharing of password.

5. The subject of the mail is to be the program name and paper code. (e.g. B.A. Semester II (UGCF) 2412081101)

6. Each file to be attached should have the same name and be marked A, B and C. (Eg. B.A. Semester II (UGCF) 2412081101 A, B.A. Semester II (UGCF) 2412081101 B,   B.A. Semester II (CBCS) 2412081101 C)

Details of Paper:

Course/ Mode	Semester	Paper Name	Paper Code
COMMON PROG GROUP (SEC) UGCF	Sem-II	PERSONAL FINANCIAL PLANNING	2416000004

Looking forward to your cooperation.

Regards,

Head and Dean
Department of Commerce
Faculty of Commerce and Business
Delhi School of Economics
University of Delhi

PS: 1. For any clarification you may write back to us at ugexam@commerce.du.ac.in

2. For your reference syllabus is attached.

---

6 attachments

21092022_SEC.pdf
952K

PERSONAL FINANCIAL PLANNING.docx
16K

NEP Question Papers Format.pdf
204K

PWD Guidelines.pdf
999K

evalv bill.pdf
947K

acceptance.pdf
427K