



# Human Care

Educational Development & Welfare Society

Dear Ms. Akanksha Bhardwaj

Congratulations! After careful consideration of your application for position of the Social Work Intern with our organization, we are pleased to inform that you have been approved for the same. Looking at your profile, we believe that you have the necessary entities to meet the needs of the organization.

As discussed, we are listing down the responsibilities which the Social Work Intern has to follow :-

- 1) to collaborate with the team members and formulate a passive plan for organizing activities
- 2) to promote creative planning in order to embed larger participation in the drives run by the organisation
- 3) curate, proof-read, and create content to assist campaigns or drives on social media platform
- 4) assisting our team in fundraising and coming up with exemplary idea for the same

The duration of the concerned internship is 1 month. As discussed, by accepting this volunteer position, you agree to help the organization for atleast a month.

Start Date :- May 24, 2021

Anticipated End Date :- August 23, 2021

We will be in touch with you to discuss all possible prospects of this internship. In addition to the prosperous journey of social services, we will also give a letter of recommendation and a certificate after the completion of the internship.

We are excited about the opportunity to work with you. Please confirm the acceptance of the offer letter by signing below. Mail a copy of the offer letter after doing the needful signature.

If you have any questions, please feel free to contact us.

Welcome to Human Care Educational Development & Welfare Society !

**Sincerely,**

**Ekkta R Bundela**

**Secretary**

**Human Care Educational Development and Welfare Society**