



# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

SECTOR-16C, DWARKA, NEW DELHI - 110078

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

Tel. No. 011-25302255, 011-28035637/E-mail: [icsipucoc@gmail.com](mailto:icsipucoc@gmail.com)

**Confidential**  
**Most Urgent & Time Bound**

No.GGSIPU/EXAM/SECURITY/2019/32

Dated: 28/03/2019

Respected Sir/Madam,

The University is pleased to appoint you a paper setter for the forthcoming End Term/Supplementary Examination. You will appreciate that question papers are key tools in assessing student learning process. Question papers need to be framed very meticulously covering the entire syllabus and including all the components of assessment, such as:

- |                           |                   |                             |
|---------------------------|-------------------|-----------------------------|
| i. Knowledge              | ii. Comprehension | iii. Application            |
| iv. Analysis & Evaluation | v. Synthesis      | vi. Creativity & Innovation |

2. It is also requested to frame the paper as per the prescribed syllabus and approved pattern of question paper which is enclosed herewith for your ready-reference. It should also be designed in such a manner so as to enable the students to solve the question paper within the given time frame. The details of the paper to be set are as follows:

Programme: B.ED.	Maximum Marks: 75
Paper Code: 122	Duration : 03:00 Hrs
Subject: TEACHING OF PUNJABI (2017 onwards)	
Number of sets of question papers required: ONE	

**Note:** The question paper for BAMS, M.Ed., B.Ed., B.Ed. (MR), B.Ed. (HI), B.Ed. (LD) & B.Ed. (ASD) programmes are only bilingual. Examiners are requested to prepare the question paper both in English and Hindi version, wherever applicable and Charges incurred towards the translation may please be claimed.

3. It is further requested that question paper must be preferably computer typed on A4 size sheet (to avoid any deviation) or it may be in neatly hand-written on A4 size sheet. Paper setter is requested to check the paper before dispatching in order to avoid any mistake in the paper both in content (technical/professional terminological) and in the distribution of marks.

4. It is requested that, the question paper must be sent within FIFTEEN days(Two Weeks) from the receipt of this offer letter or as early as possible from the receipt of this offer letter so that examination process will be completed successfully. If you are reluctant and find any difficulty in setting the paper, the same may please be communicated to the Section Officer (Secrecy) by email: [icsipucoc@gmail.com](mailto:icsipucoc@gmail.com) by mentioning Paper Code as well as Subject and return the offer letter envelope in original at the earliest.

5. It is requested that the question paper may please be sent in a sealed cover to the Controller of Examination/Section Officer (Secrecy), GGSIP University, Sec- 16C, Dwarka, New Delhi-110078. Postal charges or such other contingency expenses incurred towards preparation of the paper may please be mentioned/included in the honorarium bill enclosed herewith. Please ensure that all envelopes are properly sealed and remuneration bills are duly filled and signed.

6. The question papers so prepared are confidential and it is mandatory on the part of the examiner to maintain the confidentiality of the question paper and its contents diligently. In case of any clarification, please feel free to contact the undersigned on phone numbers and e-mail mentioned above.

7. This is issued with the consent and permission of the Controller of Examination of the University.

Thanking you for your kind co-operation.

Sincerely,

(Nand Kishore Yadav)  
Section Officer (Secrecy)

TO,  
DR. SHALU KAUR  
E-2 H.NO. 9 SECTOR 16, ROHINI  
DELHI 110085





**To be kept in Envelope marked 'C'**  
**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**EXAMINATION DIVISION**

**PART-I**

Sector-16C, Dwarka, New Delhi-110075  
 Phone : 011-25302255 / E-mail : [icsipuoon@gmail.com](mailto:icsipuoon@gmail.com)

S.No. ....

**Important : Please fill up the form in CAPITAL LETTERS with neat and clean handwriting**

**BILL FOR QUESTION PAPER(S) SETTING**

1. Name of Paper Setter: SHALU KAUR
2. Address: E-2 House No-9, Sector -16  
(Where cheque has to be delivered, if payment will be made through cheque by the University) Rohtak, Delhi PIN Code 110043
3. Mobile No. 09711366212
4. Paper Setter's Employee Code: BZMPK 7707 G  
(In case of University Employee's only)
5. PAN Number: 3165759666
6. Bank Account No. 3165759666  
(PLEASE ATTACH A CANCELLED CHEQUE OR PHOTOCOPY OF CHEQUE OF YOUR ACCOUNT MENTION ABOVE)
7. IFSC Code of Bank: SBIN 0001067
8. Bank Name & Address: State Bank of India Delhi University
9. E-mail ID of paper setter: Shellykaur2@gmail.com

**SETTING OF QUESTION PAPER(S) FOR THEORY EXAMINATION**

Programme(s)..... B. Ed.  
 Paper Code(s)..... RED 121  
 Subject(s)..... Punjabi

Details	Amount	
	Rs.	P.
<b>Remuneration Charges</b>		
1. Paper Setting Charges @ Rs.1000/- per paper	1000	00
2. Hindi Translation Charges @Rs.750/- per paper (if asked)	750	00
3. Contingent Expenses Rs.100/- eg. Postage charges, railway freight, etc.	100	00
<b>Total</b>	1850	00

Rupees (in words)..... Eighteen Hundred only

\* Undertaking : Certified that I will show this income of Rs. 1850/- in my Income Tax Return.

Dated 1-12-15

Countersigned

Verified

Received payment  
Shalukaur  
 Signature of Examiner

Controller of Examinations/Head of Institution Incharge Secrecy

Note: 1. The Paper Setter is requested to ensure that every column provided in the examination remuneration bill form is filled properly to enable the finance Branch to make payment expeditiously against his/her claim.  
 2. It is suggested to retain a photocopy of the duly filled form.

**Please Turn Over**



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**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**EXAMINATION DIVISION**

**PART-I**

Sector-16C, Dwarka, New Delhi-110075

Phone : 011-25302255 / E-mail : [icsipucoe@gmail.com](mailto:icsipucoe@gmail.com)

S.No. ....

**Important : Please fill up the form in CAPITAL LETTERS with neat and clean handwriting**

**BILL FOR QUESTION PAPER(S) SETTING**

1. Name of Paper Setter: SHALU KAUR
2. Address  
(Where cheque has to be delivered,  
if payment will be made through  
cheque by the University) : E-2. House. No-9. Sector-16.  
Rohini. Delhi. PIN Code 110085
3. Mobile No. : 09711366212
4. Paper Setter's Employee Code : \_\_\_\_\_  
(In case of University Employee's only)
5. PAN Number : BZMPK 77079
6. Bank Account No. : 31657596606  
(PLEASE ATTACH A CANCELLED  
CHEQUE OR PHOTOCOPY OF CHEQUE  
OF YOUR ACCOUNT MENTION ABOVE)
7. IFSC Code of Bank : SBIN0001067
8. Bank Name & Address: State Bank of India, Delhi University.
9. E-mail ID of paper setter : Shellykaur2@gmail.com

**SETTING OF QUESTION PAPER(S) FOR THEORY EXAMINATION**

Programme(s)..... B. Ed.  
 Paper Code(s)..... 122  
 Subject(s)..... Punjabi

Details	Amount	
	Rs.	P.
<b>Remuneration Charges</b>		
1. Paper Setting Charges @ Rs.1000/- per paper	1000	00
2. Hindi Translation Charges @Rs.750/- per paper (if asked)		
3. Contingent Expenses Rs.100/- eg. Postage charges, railway freight, etc.	100	00
<b>Total</b>	1100	00

Rupees (in words)..... Eleven hundred only.

\* **Undertaking** : Certified that I will show this income of Rs. 1100/- in my Income Tax Return.

Dated 4-5-2016.

Countersigned

Verified

Received payment  
Shalukaur  
 Signature of Examiner

Controller of Examinations/Head of Institution Incharge Secrecy

Note: 1. The Paper Setter is requested to ensure that every column provided in the examination remuneration bill form is filled properly to enable the finance Branch to make payment expeditiously against his/her claim.  
 2. It is suggested to retain a photocopy of the duly filled form.

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## GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

### EXAMINATION DIVISION

Sector-16C, Dwarka, New Delhi-110075  
Phone : 011-25302255 / E-mail : [icspucoe@gmail.com](mailto:icspucoe@gmail.com)

PART-I

S.No. ....

Important : Please fill up the form in CAPITAL LETTERS with neat and clean handwriting

### BILL FOR QUESTION PAPER(S) SETTING

1. Name of Paper Setter: SHALU KAUR
2. Address : E-2 H.No-9 Sector-16 Rohini  
(Where cheque has to be delivered, if payment will be made through cheque by the University) Delhi PIN Code 110085
3. Mobile No. : 097111366212
4. Paper Setter's Employee Code : \_\_\_\_\_  
(In case of University Employee's only)
5. PAN Number : BZMPK7707G
6. Bank Account No. : 31657596606  
(PLEASE ATTACH A CANCELLED CHEQUE OR PHOTOCOPY OF CHEQUE OF YOUR ACCOUNT MENTION ABOVE)
7. IFSC Code of Bank : SBIN00067 SBIN000/067
8. Bank Name & Address: SBI Delhi University Branch
9. E-mail ID of paper setter : Shelly/kaur2@gmail.com

SETTING OF QUESTION PAPER(S) FOR THEORY EXAMINATION		
Programme(s).....	<u>Teaching of Punjab</u>	
Paper Code(s).....	<u>122</u>	
Subject(s).....	<u>PUNJABI</u>	
Details	Amount	
	Rs.	P.
<b>Remuneration Charges</b>		
1. Paper Setting Charges @ Rs.1000/- per paper	1000/-	1
2. Hindi Translation Charges @Rs.750/- per paper (if asked)	100/-	1
3. Contingent Expenses Rs.100/- eg. Postage charges, railway freight, etc.		
<b>Total</b>	<b>1100/-</b>	<b>-</b>

Rupees (in words).....Eleven hundred rupees only.....

\* **Undertaking** : Certified that I will show this income of Rs. 1100/- in my Income Tax Return.

Dated 28/4/17

Countersigned

Verified

Received payment  
Shalu Kaur  
Signature of Examiner

Controller of Examinations/Head of Institution Incharge Secrecy

Note: 1. The Paper Setter is requested to ensure that every column provided in the examination remuneration bill form is filled properly to enable the finance Branch to make payment expeditiously against his/her claim.  
2. It is suggested to retain a photocopy of the duly filled form.

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