



Bharati College
(University of Delhi)



OPUS
TRAINING AND PLACEMENT CELL

Placement (Referral) Opportunity



Company: Citi Bank (www.citigroup.com) - via REFERRAL

Profile: Financial Analyst

Eligibility: 3rd Year Bharati College Commerce students

Job Responsibilities:

- Complete activities relating to the accurate and timely delivery of valuations for defined clients
- Assist in planning and organizing for the investigation and resolution of exceptions to expected results on valuations, and the delivery of unit prices/NAVs in accordance with established deadlines
- Analyze cause and suggest enhancements for recurring exceptions through review of reconciliations and analysis of NAVS
- Review stock and cash reconciliations to ensure that the exceptions noted have no NAV impact and items cleared are treated correctly
- Ensure the corporate actions are correctly reflected on the NAV and that security prices applied to funds are correctly stated
- Demonstrate initiative and lead ongoing development of team processes, procedures, and positive working environment
- Assist in the prompt investigation and resolution of client queries, and ensure client Service Level Agreement (SLA) and deadlines are met
- Appropriately assess risk when business decisions are made, demonstrating particular consideration for the firm's reputation and safeguarding Citigroup, its clients and assets, by driving compliance with applicable laws, rules and regulations, adhering to Policy, applying sound ethical judgment regarding personal behavior, conduct and business practices, and escalating, managing and reporting control issues with transparency.

Location: Gurugram

Registration Link: <https://forms.gle/KWMSaPHA2FK4uFgx5>

Last Date for Application: 26th March 2022, 11:00 am