Mobile: 09711366212

Email:shellykaur2@gmail.com

Job Objective

To work with drive, initiative and commitment in an Organization / Institute that has a vision and a strong sense of direction that allows for great individual contribution, enhancement of creativity, originality, professionalism, learning and growth.

Organizational Experience

1. Bharati college University of Delhi

Profile and Responsibilities:

Adhoc Lecturer

Sep 2018- Till now

- Monitoring Attendance.
- Prepare lesson plans and methods of assessment.
- Making of Progress report.
- Meeting with students and helping them in solving their problems.
- Extra-Classes during College hours for the students willing to learn.
- Member of many committees.

1. Mata Sundri College For Women

University of Delhi

Profile and Responsibilities:

Jan 2017-April 2017

Guest Lecturer

- Monitoring Attendance.
- Preparation of Question papers for the Finals.
- Prepare lesson plans and methods of assessment.
- Making of Progress report.
- Meeting with students and helping them in solving their problems.
- Extra-Classes during College hours for the children willing to learn.

2. Dyal Singh College

University of Delhi

Profile and Responsibilities: Project Fellow

Under the UGC Major Research Project entitled 'Parvasi Punjabi Sahit : Sabhyacharak Pacchan de Masle'.

3. Guru Gobind Singh Indraprastha University

Profile and Responsibilities: Paper Setter

• Preparation of Question papers for the B.Ed (Teaching of Punjabi) Finals.

4. Guru Hargobind Institute of Management & Information Technology

Profile and Responsibilities: Guest Lecturer

- Monitoring Attendance.
- Preparation of Question papers for the Finals.
- Prepare lesson plans and methods of assessment.
- Making of Progress report.
- Meeting with students and helping them in solving their problems.
- Extra-Classes during College hours for the children willing to learn.

5. Department of Punjabi, Delhi University

Profile and Responsibilities: University Teacher Assistant

- Monitoring Attendance.
- Preparation of Question papers for the Finals.
- Prepare lesson plans and methods of assessment.
- Making of Progress report.
- Meeting with students and helping them in solving their problems.
- Extra-Classes during College hours for the children willing to learn.
- Examination & Admission Duties.
- Attended Seminars.

Education & Credentials

Qualification	Specialization	College /	University /	Year of	Percentage
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Dec 2015- November 2018

Oct 2014 – April 2015

Sep 2015 – March 2017

April 2011 – April 2013

		School	Board	Passing	
X	General	G.G.S.S.S Shalimar Bagh	CBSE	2003	58.6
XII	Arts	R.P.V.V Rohini sec-11	CBSE	2005	61.4
B.A (Hons)	Punjabi	SGTB Khalsa College	Delhi University	2008	67.1
M.A	Punjabi	SGTB khalsa College	Delhi University	2010	62.5
M.Phil	Punjabi	Department of Punjabi	Delhi University	2012	65.5
Ph.D	Punjabi	Department of Punjabi	Delhi University	3 April 2017	_
Ugc-Net	Punjabi		CBSE	Dec-2015	53.14

Awards and Achievements

- Received 1st Prize by Anchor "On The Spot" Embroidery in VIII Standard Year, 2000.
- Hindi topper in class XII Year, 2005.
- Awarded Excellence Certificate in Dramatics held at Bits Pillani, Rajasthan (Year, 2006).
- Awarded as a Best All Rounder in College Year, 2007-2008.
- Awarded as a Best Writer in LASHKARA 2007 Inter College Cultural and Academic Festival (Year, 2007).
- Received a Certificate of Merit for attaining the 3rd Position every Year in the University in B.A (Hons) Punjabi Year, 2008.
- Awarded Certificate of Appreciation as an Editor, Punjabi Section in College Magazine (Year, 2008).
- Won 2nd Prize in Inter College Poster Cum Slogan Competition Catalyzed by Rashtriya Vigyan Evam Prodyogiki Sanchar Parishad Dept. Of Science and Technology, Govt of India (Year, 2008).
- Won 2nd Prize in Literary Quiz Competiton organized by Punjabi Sahit Sabhiachar Sabha (Year, 2008).
- Awarded 2nd Prize in Sau Sawal Inter College Punjabi Quiz Organized by Punjabi Sahit Sabha (Year, 2008).
- Received 1st Award on International Women's Day from Delhi State Govt (Year, 2008).
- Received a Scholarship from S. Gurcharan Singh Bhasin Memorial in B.A level S.G.T.B Khalsa College Year, 2008.
- 2nd throughout in M.A (Punjabi) at Delhi University Year, 2010.
- Awarded 1st in M.A (Punjabi) at S.G.T.B Khalsa College Year, 2010
- 3rd throughout in M.Phill (Punjabi) at Delhi University Year, 2012.
- Received Young Talent Award from Punjabi Academy in M.Phill (Punjabi) Year, 2012.
- Awarded Grade "B" in the English Proficiency Test at the Basic level from Delhi University Year, 2012.
- Awarded Grade "C" in the English Proficiency Test at the Intermediate level from Delhi University Year, 2013.
- Awarded in B.A (Hons) from Mr. Mani Shankar Aiyer, Union Minister for Panchayti Raj, Youth Affairs, Sports & Development of North Eastern Region Year, 2008.
- Awarded in B.A (Hons) from Prof. Jai Rup Singh, Vice-Chancellor of Guru Nanak Dev University Amritsar, Punjab (Year, 2009).

• Awarded in M.A from Sh. Ramakant Goswami, Hon'ble Minister of Industry 'Labour & Elections Govt of NCT of Delhi Year, 2011.

Achievements in Sports & N.C.C

- Attended & Qualified the Para sailing as a Cadet of N.C.C, Unit 10GB held at New Delhi Year, 2005.
- Awarded Best Upcoming Cadet in N.C.C by Miranda House College Year, 2006
- Attended Combined Annual Training camp of N.C.C stood 2nd Position in Drill Competition Year, 2007.
- Attended Combined Annual Training camp of N.C.C stood 1st Position in Group-Dance Competition & Drill Squad Year, 2007.
- Received "B" Certificate with "B" Grade in N.C.C Year, 2007.
- Represented 1 Delhi Girls BN NCC, NCC Directorate in Physical & Adventure Activities during Prime Minister's Rally at Delhi Year, 2007.
- Attended National Integration Camp (SD/SW-III) Year, 2007.
- Received a Silver Medal in XVII All India GV Mavlankar Shooting Championship Year, 2007.
- Received "C" Certificate with "B" Grade in N.C.C Year, 2008.

Books & Research Papers

- Published a book 'Punjabi Sufi Kavita Da Lokdharaai Paripekh'-2016.
- Published a book 'Waryam Mast De Natakan Da Naarivadi Adhyan'-2017.
- Edited a book 'Kaav chintan te vihar'-2018.
- Edited a book 'Punjabi sahit: Vibhin peripekh'-2019
- Translated a book 'Natak trikree'-2020
- Published research papers in various Journals and Magazines.
- Published chapters in various books.

Extra-Curricular Activities

- Attended as a Research Scholar in Deliberations of The National Seminar on 'Colonialism, Post Colonialism and Literature'. Year, 2010.
- Attended Seminar as a Research Scholar of The National Seminar on 'Revisiting Rabindra Nath Tagore's Literary Writings Translated into Punjabi language'. Year, 2012.
- Attended seminar of 'Multiculturism, Identify Crises & Punjabi Literature'. Year, 2016.
- Attended seminar of 'North East and Northern Writers' meet'. Year, 2016.
- Attended National seminar on 'Rajasthani Lok Devi-Devta : Parampara or Sahityaik Deeth'. Year, 2017.
- Attended seminar on 'One-Day Symposium on Punjabi Grammar : Theory & Practice'. Year, 2017.
- Attended Workshop entitled 'Awareness on e-Learning and MOOCs'. Year, 2017.

Strengths

- Positive Attitude.
- Self Confidence.
- Pleasant Personality.

• Hardworking Person.

Hobbies & Interests

- Exploring different places
- Reading books.
- Listening Music.
- Interacting with people.

Computer Skills

- Computer operations of M.S Office.
- Internet Savvy.

Personal Details

Address	E-2 House No-9. Sector-16 Rohini. New Delhi - 110085
Date of Birth	11 th December , 1987
Language Known	Hindi, English, Punjabi
Marital Status	Married
Religion	Sikh
Nationality	Indian
Gender	Female

I hereby declare that all the Information stated above is true and complete to the best of my knowledge & belief and nothing has been concealed / distorted.

Date:

Signature

Place:

(Shalu Kaur)