

Pension Cell

Proposal of Pension Calculation of retirement benefits to Teaching/Non-Teaching employees of University and its Colleges.

Name of College: _____

As per the service particulars, calculation of retirement benefits (Pension/Gratuity/Commutation of Pension) in r/o Ms./Mr./Dr./Prof.: _____

Designation _____ Department. _____

Will be as follows:-

Service Particulars

1. Date of Birth :
2. Date of Appointment :
3. Date of Retirement :
4. Aadhar No. (Optional) of Pensioner and spouse : (a) Pensioner:
(b) Spouse:
5. Joint Photo (to be attached) : Yes/No
6. Total Period of verified service :
7. Leave without Pay (Non-qualifying Period) :
8. Total Period of qualifying service
(Excluding period S. No.7) :
9. Verified qualifying service for pension calculation :
10. (a) Basic Pay
At the time of retirement/death (Pay+Grade Pay
for 6th CPC/Pay for 7th CPC) :
- (b) Pay Level at the time of Retirement/Death
(in case of 7th CPC) :
11. Pension :
- w.e.f.
12. Details of Commutation of Pension
 - (i) Pension :
 - (ii) Commutation of Pension (Max. upto 40%) :
 - (iii) Pension after Commutation :
13. (a) Revised Pension as per 7th CPC :
- (b) Commuted Pension (as per Sr. No. 12 (ii)) :
- (c) Net Revised Pension Payable (13(a)-13(b)) :
14. Normal family pension after 7th CPC : w.e.f.: _____
15. Enhanced family pension after 7th CPC : w.e.f.: _____

16. (i) This is to certify that Sh./Smt. _____ has been a GPF Subscriber from _____ to _____. He /She has not subscribed to CPF during this period. Nor he/she has taken any withdrawal from CPF.
- (ii) Certified that during the period of study leave the increment were drawn as notional basis & no cash benefits was given till the expiry of study leave.
- (iii) Certified that the study leave was completed successfully and he/she acquired the qualification for which the Study leave was availed.
- (iv) **To be attached :**
- (a) Certificate of study leave /proof of acquiring degree & notional increment.
 - (b) Option form for switch over from CPF to GPF.
 - (c) Proof of transfer of employer's contribution from colleg/university to UGC.
17. Whether applicant is litigant/matter is subjective or not. (Please furnish the details)
18. Vigilance Clearance (to be attached).

Principal