

BHARATI COLLEGE
(UNIVERSITY OF DELHI)

Date: ____/____/____

Depart. _____

The necessary sanction may please be accorded for the purchase of the following items:

S. No.	Name of the item	Qty. Required	Approx. Cost	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Total Rs. _____

May be sanctioned

Signature of the Requisitionist

Name: _____

Design.: _____

Administrative Officer

Sanction a sum of Rs. _____ (approx..) for the above purchase out of Budget Head

PRINCIPAL

BHARATI COLLEGE
(UNIVERSITY OF DELHI)

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PRINCIPAL