FORMAL APPLICATION FOR PENSION

From:

•	•	•	•	•	•	 •	•	•	•	•	•	•	•••	•	•	•	•	•	•	 •	•	•	•••	•	•	•••	•	•	•	•	•	•	• •	• •	•	•	•	•••
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The Principal

Bharati College C-4, Janak Puri Delhi-110058

Subject: Application for the sanction of pension

Sir,

- 1. I beg to say that I am due to retire from service w.e.f., my date of birth being I, therefore, request that steps may kindly be taken to settle the pension and gratuity admissible to me on my retirement.
- 2. I hereby declare that I have neither applied for nor received any pension or Gratuity in respect of any portion of the service qualifying for this pension and in respect of which pension and/or gratuity is claimed herein nor shall I submit an application hereafter without quoting a reference to this application and the order which may be passed thereon.
 - 1. I enclose herewith:-
 - (i) Three specimen signatures of my husband and my own, duly attested:
 - (ii) Three copies of passport size joint photograph of the employee with her husband, duly attested.
 - (iii) *These slips each bearing my left hand thumb and finger impressions.-NA-

My present address is

•••••••

Signature:
Name:
Designation:

Date: 20/12/2019

Note: Any subsequent charges of address should be notified to the Principal, Bharati College.

* This is required only in case of persons who are illiterate and can't sign their names.

FORM OF APPLICATION FOR COMMUTATION OF PENSION WITHOUT MEDICAL EXAMINATION

The Principal

Bharati College C-4, Janak Puri Delhi-110058 Paste Latest Passport Size Photograph Here

Subject: Commutation of pension without Medical Examination

Madam,

I furnish below the relevant particulars and request that I may be permitted to commute a part of my pension as indicated below:

1.	Name in block letters	:	
2.	Date of Birth	:	
3.	Date of superannuation on attaining the		
	Age of 60/65 years	:	
4.	Designation of the post held at the time		
	Of superannuation and the name of the		
	College/Department	:	
5.	• •		
	it is provisional or final	:	
6.	Amount (in whole rupees) of pension		
	proposed to be commuted	:	
7.	Particulars of any application for		
	Commutation of pension made previously		
	and whether appeared before any Medical		
	Authority or not	:	
	Signature	of pens	ioner
Nama	of Pensioner:		
	ss:		
Audre	55	•••••	
Certifi	ed that the application/nomination has been re	eceived	from
Mr./M	s./Mrs./Dr.:		
Whose	e address is		
Date:			
Place:			

Principal Bharati College

BHARATI COLLEGE

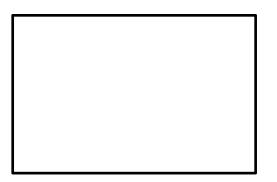
UNIVERSITY OF DELHI

PENSION CELL

FOR THE PURPOSE OF FIXATION OF FAMILY PENSION (Three copies of passport size joint photograph of the employee with his/her wife/husband, duly attested.

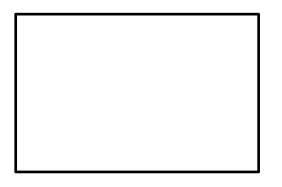
Signature of Husband: _____

Signature of Wife: _____



Signature of Husband: _____

Signature of Wife: _____



Signature of Husband: _____

Signature of Wife: _____

Signature to be attested by the Principal of the College

Particulars of Service in respect of	
Name of the Employee:	
Designation:	
Pay Scale:	
Last Pay Drawn:	
Date of Birth:	
Date of Superannuation:	

Date of appointment in the College:

Details of qualifying servicers	Days	Months	Years
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- (i) Bharati College
- (ii) Details of other qualifying services

Gross Qualifying Service

Break in Service	:
Period of Leave without pay	:
Period of Refused Leave	:
Period of non-qualifying service	:

Principal

The Principal

Bharati College C-4, Janak Puri Delhi-110058

Madam,

I (Name of pensioner in Capital Letters) hereby nominee the person named below, under Clause 16(ii) of Appendix 'A' to Statute 28-A for the payment of arrears of pension:-

1.	Name and address of the Nominee	:	
2.	Relationship with pensioner	:	
3.	Date of Birth	:	
4.	Name and address of person who may		
	receive the said pension during the	:	
	nominee's minority		
5.	Name and address of other nominee		
	in case the nominee under Column(1)	:	
	predeceases the pensioner		
6.	Relationship with pensioner	:	
7.	Date of Birth if the other nominee		
	is minor	:	
8.	Name and address of person who may		
	receive the pension during the other		
	nominee Minority	:	
9.	Contingency on happening of which		
	Nomination shall become invalid	:	
Date:			
Place:		Signat	ure/Thumb-impression, if the
		pensio	ner is illiterate
	1	Name of Pens	ioner:
	E	Address:	
Witnes			
Signat	ure:		
Name:	:		
Addres	SS:		
			Principal, Bharati College (Signature and Stamp)
Certifi	ed that the application/nomination has	been receive	d from
	address is		

Date:	•••	•••	• •	•	••	•	•••	•		• •	•	 •	•	•	• •		•	
Place:						• •	•••		•	••	•	 •	•	•		•	•	•••

Principal, Bharati College (Signature and Stamp)

BHARATI COLLEGE

UNIVERSITY OF DELHI

Application for withdrawal of Pension through Punjab National Bank, Bharati College, C-4 Janak Puri, New Delhi

(To be submitted in Duplicate)

To,

The Principal

Bharati College C-4, Janak Puri Delhi-110058 Paste Latest Passport Size Photograph Here

Sir,

I opt draw my Pension through the Punjab National Bank, Bharati College, C-4, Janak Puri New Delhi-110058 and give below necessary particular to enable you to make arrangement in this regard.

Particulars of Pensioners

(a)	Name	:	
(b)	Present Address	:	
(c)	Permanent Address	:	

Yours faithfully

(Pensioner)

Date: Place: *Not 'Either' or 'Survivor' account.

Pensioner's Specimen Signature in the Bank Record

Attested