

**BHARATI COLLEGE
UNIVERSITY OF DELHI**

FORMAL APPLICATION FOR PENSION

From:

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The Principal

Bharati College
C-4, Janak Puri
Delhi-110058

Subject: Application for the sanction of pension

Sir,

1. I beg to say that I am due to retire from service w.e.f., my date of birth being I, therefore, request that steps may kindly be taken to settle the pension and gratuity admissible to me on my retirement.

2. I hereby declare that I have neither applied for nor received any pension or Gratuity in respect of any portion of the service qualifying for this pension and in respect of which pension and/or gratuity is claimed herein nor shall I submit an application hereafter without quoting a reference to this application and the order which may be passed thereon.
 1. I enclose herewith:-
 - (i) Three specimen signatures of my husband and my own, duly attested:
 - (ii) Three copies of passport size joint photograph of the employee with her husband, duly attested.
 - (iii) *These slips each bearing my left hand thumb and finger impressions.-NA-

My present address is
.....:

Signature:

Name:

Designation:

Date: 20/12/2019

Note: Any subsequent changes of address should be notified to the Principal, Bharati College.

* This is required only in case of persons who are illiterate and can't sign their names.

**BHARATI COLLEGE
UNIVERSITY OF DELHI**

**FORM OF APPLICATION FOR COMMUTATION OF PENSION WITHOUT
MEDICAL EXAMINATION**

The Principal
Bharati College
C-4, Janak Puri
Delhi-110058

Paste Latest
Passport Size
Photograph
Here

Subject: Commutation of pension without Medical Examination

Madam,

I furnish below the relevant particulars and request that I may be permitted to commute a part of my pension as indicated below:

- | | | |
|--|---|-------|
| 1. Name in block letters | : | _____ |
| 2. Date of Birth | : | _____ |
| 3. Date of superannuation on attaining the
Age of 60/65 years | : | _____ |
| 4. Designation of the post held at the time
Of superannuation and the name of the
College/Department | : | _____ |
| 5. Amount of pension sanctioned and whether
it is provisional or final | : | _____ |
| 6. Amount (in whole rupees) of pension
proposed to be commuted | : | _____ |
| 7. Particulars of any application for
Commutation of pension made previously
and whether appeared before any Medical
Authority or not | : | _____ |

Signature of pensioner _____

Name of Pensioner:

Address:

Certified that the application/nomination has been received from

Mr./Ms./Mrs./Dr.:

Whose address is

Date:

Place:

**Principal
Bharati College**

BHARATI COLLEGE

UNIVERSITY OF DELHI

PENSION CELL

FOR THE PURPOSE OF FIXATION OF FAMILY PENSION (Three copies of passport size joint photograph of the employee with his/her wife/husband, duly attested.)



Signature of Husband: _____

Signature of Wife: _____



Signature of Husband: _____

Signature of Wife: _____



Signature of Husband: _____

Signature of Wife: _____

Signature to be attested by the Principal of the College

BHARATI COLLEGE
UNIVERSITY OF DELHI

Particulars of Service in respect of

Name of the Employee:

Designation:

Pay Scale:

Last Pay Drawn:

Date of Birth:

Date of Superannuation:

Date of appointment in the College:

Details of qualifying services	Days	Months	Years
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- (i) Bharati College
- (ii) Details of other qualifying services

Gross Qualifying Service

Break in Service :

Period of Leave without pay :

Period of Refused Leave :

Period of non-qualifying service :

Principal

BHARATI COLLEGE
UNIVERSITY OF DELHI

The Principal
Bharati College
C-4, Janak Puri
Delhi-110058

Madam,

I (Name of pensioner in Capital Letters) hereby
nominee the person named below, under Clause 16(ii) of Appendix 'A' to Statute 28-A for the
payment of arrears of pension:-

1. Name and address of the Nominee :
2. Relationship with pensioner :
3. Date of Birth :
4. Name and address of person who may
receive the said pension during the :
nominee's minority
5. Name and address of other nominee
in case the nominee under Column(1) :
predeceases the pensioner
6. Relationship with pensioner :
7. Date of Birth if the other nominee
is minor :
8. Name and address of person who may
receive the pension during the other :
nominee Minority
9. Contingency on happening of which
Nomination shall become invalid :

Date:

Place:

Signature/Thumb-impression, if the
pensioner is illiterate

Name of Pensioner:

Address:

.....

Witness:

Signature:

Name:

Address:

.....

Principal, Bharati College
(Signature and Stamp)

Certified that the application/nomination has been received from
whose address is

Date:

Place:

Principal, Bharati College
(Signature and Stamp)

BHARATI COLLEGE
UNIVERSITY OF DELHI

Application for withdrawal of Pension through Punjab National Bank, Bharati College, C-4 Janak Puri, New Delhi

(To be submitted in Duplicate)

To,

The Principal
Bharati College
C-4, Janak Puri
Delhi-110058



Sir,

I opt draw my Pension through the Punjab National Bank, Bharati College, C-4, Janak Puri New Delhi-110058 and give below necessary particular to enable you to make arrangement in this regard.

Particulars of Pensioners

- (a) Name :
- (b) Present Address :
- (c) Permanent Address :

2. * Pensioner's Saving A/c No. / Saving Account at Punjab National Bank, Bharati College C-4, Janak Puri New Delhi-110058.

Yours faithfully

(Pensioner)

Date:

Place:

*Not 'Either' or 'Survivor' account.



Pensioner's Specimen Signature in the Bank Record

Attested