

CONSTITUTION
BHARATI COLLEGE STUDENTS UNION

NAME

The name of the union shall be 'Bharati College Students Union' and will be referred to as BCSU hereinafter.

OFFICE

Its office shall be located in the premises of Bharati College.

COMPOSITION

1. All regular students(including post graduate students) of the college shall be members of BCSU and will form the General Body.
2. BCSU shall have an Executive Council (EC) comprising elected student office bearers, 2 Staff Advisors and the Chairperson. The Chairperson will be ex-officio the Principal of the college.
3. The student office bearers of BCSU shall be elected by the General Body of students every year and will constitute the Students Council(SC) . The constitution of SC will be as follows:-
 - President (III rd Year)
 - Vice President (IInd Year)
 - Secretary (IInd Year)
 - Joint Secretary (Ist/ IInd year)
 - Treasurer (IInd Year)
 - One representative each from the Ist, IInd & IIIrd years
 - One representative **from Post graduate**.

In all there will be 9 members.

4. There will be staff advisors 2 in number. One of them shall be nominated by the Staff Council and the other will be nominated by the Students Council.

AIMS AND OBJECTIVES

1. To promote the social, cultural and intellectual development of the students of the College
2. To look after and promote the welfare of the students and their wellbeing in the College.

ACTIVITIES

In pursuance of the above aims and objectives the union is empowered to

1. Hold debates, arrange lectures, organize social functions and raise funds for such activities and perform other activities as will further the realization of the above aims and objectives.

2. Organize inter college activities, the annual cultural festival and inter college competitions and other similar functions.
3. Meet, discuss and make representations on matters concerning the common interest of the college.
4. Forward any particular grievance of any members of the BCSU after careful scrutiny and discussion in the SC to the Principal for suitable action.

TENURE, RESIGNATION & SUSPENSION

1. The new EC will start functioning immediately after taking the oath.
2. The Official Year of the Students' Council will be from **15th September** of every year to **14th September** of the succeeding Year.
3. If due to any unforeseen circumstances, the SC is not formed by **15th September**, then the previous EC will continue to function till the new EC is formed.
4. Any SC member absenting herself from three consecutive meetings of the EC , shall cease to be a member of the SC.
5. Temporary vacancies in the office of the SC for less than three months shall be filled by the candidate who got second highest votes for the same post in the elections.
6. A vote of no-confidence against any SC member may be moved by any member of the BCSU. The notice of such a motion shall be submitted to the Principal, signed by at least 10% of the student members of BCSU or 100 students of BCSU whichever is less.
7. The Principal , on receipt of such a notice and after being fully satisfied therein that the contents of the notice are of a substantial nature, shall call a special meeting of the BCSU (General Body) within a fortnight from the date of receipt of the notice , to take necessary action. The rules governing this special meeting shall be as follows:
 - 7.1 This meeting shall be presided over by the Principal
 - 7.2 The quorum for this meeting shall be 60% of the membership of BCSU
 - 7.3 The office bearer against whom the no-confidence motion is moved shall have the right to defend herself at this meeting, if she so desires.
 - 7.4 The motion shall be deemed to have been passed if not less than 66% of the members present vote in its favor. The voting shall be by secret ballot.
 - 7.5 If a motion is so passed by the BCSU against any office bearer, the office bearer concerned shall be deemed to have vacated office forthwith and will be debarred from standing for any post of the BCSU in future. A fresh election shall be held for the post if the tenure is more than six months, else the vacancy can be filled as if it is a temporary vacancy.

MEETINGS AND PROCEEDINGS

1. The BCSU (General Body) will meet minimum twice in the tenure of a particular union and the quorum will consist of $1/10^{\text{th}}$ of the total number of members or 100 members whichever is less.
2. The EC should have minimum one meeting in each term of the college and quorum will consist of 7 members including the Principal and minimum one staff advisor.
3. The SC should have minimum one meeting in each quarter of its formation and minimum four such meetings must be held in the tenure of one year. The quorum for such meetings will consist of 5 members.
4. There should be a minimum 7 days notice for a general meeting and 2 days notice for any other meeting. However, in case of emergency meeting, there is no such requirement.
5. There should be an Agenda also along with the notice except in case of an emergency meeting.
6. All decisions will be based on majority except circumstances where provided otherwise. However, in the event of a tie, the decision of the Principal shall be final.
7. The President should call a general body meeting within 10 days if there is a requisition for the same by a minimum of 100 members.
8. The President should call an SC meeting within 4 days if there is a requisition by minimum 5 members of the Students' Council.
9. All meetings except the EC will be chaired by the President. The EC meeting will be chaired by the Principal.
10. The secretary shall take down the minutes. The minutes shall be recorded in a register and signed by all the EC members attending the meeting.
11. The outgoing Union will hand over minutes of the EC meetings, social media user-ids and password etc to the incoming union.

FINANCES

1. The Financial Year of the union shall be **from 15th September to 14 th September** of the following year.
2. There shall be an annual subscription of the union which shall be collected through the college office along with the fees. The annual subscription can be increased or decreased by the EC if recommended by a majority of $2/3^{\text{rd}}$ members of BCSU.
3. As far as possible, sponsorship/donation money sought by the SC for major functions of the college from outside agencies shall be taken by cheque payment/ digital transfer in the name of the Principal, Bharati College. The same may be deposited by the advisors with the sanction of the Principal into the Students' Union Account.
4. The accounts of the BCSU shall be handled by atleast one of the Advisors and the Treasurer SC
5. All issues concerning expenditure shall be decided by the EC. For all major expenses, the approval of the Principal shall be obtained.

INTERPRETATION

The decision of the Principal in consultation with the Staff Advisors in respect of interpretation of the constitution will be final and binding on one and all.

AMENDMENTS

All amendments to the Constitution can be made by a duly constituted Committee made in the Staff Council and signed by the Staff Advisors and the Principal.

APPENDIX 1

OATH FOR OFFICE BEARERS

I ----- (name); ----- (post) of Bharati College Students' Union
----- (Year), swear to abide by the rules and regulations of the Constitution and serve
the interests of the College and the Union to the best of my knowledge and ability.