



# BHARATI COLLEGE UNIVERSITY OF DELHI



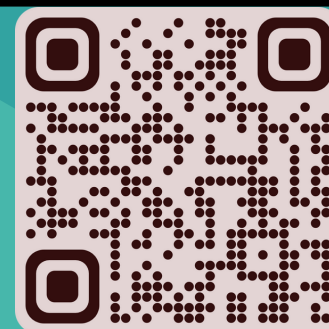
## INTERNAL QUALITY ASSURANCE CELL (IQAC)

ORGANISES A  
THREE DAYS STAFF TRAINING PROGRAMME  
ON

### GENERAL ADMINISTRATION, FINANCE AND MANAGEMENT FOR ADMINISTRATIVE STAFF

April 03, 2024 to April 05, 2024

02:00 PM – 05:30 PM  
Seminar Room  
(Bharati College)



Open for the Administrative Staff  
and University Professionals of the  
various colleges and universities

**For Registration**  
**(Scan QR Code)**

**(No Registration Fees)**

## SPEAKERS

- **Mr Jai Chanda, Joint Registrar**  
(University of Delhi)  
Topic: Professionalism in Higher Education Institution
- **Mr Virender Kumar, Deputy Registrar, SPA**  
Topic: Understanding Disciplinary Proceedings and Conduct Rules
- **Prof. C.P Gupta**  
(Retired Sr. Professor)  
Topic: Navigating Accounting & Audit: Best Practices for Administrative Staff
- **Dr Rohan Rai, Joint Registrar**  
(University of Delhi)  
Topic: Managing Admissions, CUET, and Migration
- **Dr Naresh, Deputy Registrar**  
(University of Delhi)  
Topic: Streamlining Establishment Procedures
- **Mr Gaurav Anand, Deputy Registrar**  
Topic: Optimizing Procurement, Store Management, and NPS

Organizers

**Mr. Parmanand Singh**

(A. O., Accounts, Bharati College)

**Mr. Indra Kant Mishra**

(A. O., Administration, Bharati College)

Patron

**Prof. (Dr.) Saloni Gupta**

(Principal, Bharati College)

Program Coordinator

**Prof. (Dr.) Rajni**

(Coordinator, IQAC)