

**Ref. No. BC/Empanelment/SkilledManpower/**

**Dated: 03-11-2023**

**BHARATI COLLEGE  
(UNIVERSITY OF DELHI)  
C-4, JANAKPURI, NEW DELHI-110058.**

1. Bharati College invites bids for empanelment of skilled manpower on regular basis for the next two years. Bids are invited from interested skilled manpower suppliers who can supply skilled manpower as per College's need and requirement. The categories of skilled manpower required by the college are given in the BOQ.

**Document Download:** Tender documents may be downloaded from College/University of Delhi website [www.bharaticollege.du.ac.in](http://www.bharaticollege.du.ac.in) and [www.du.ac.in](http://www.du.ac.in) (for reference only) or CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule. **CRITICAL DATEs SHEETS** given on next page.

**Prof. Saloni Gupta  
Principal**

2.

**CRITICAL DATE SHEET**

	<b><u>DATE</u></b>
Published Date	03-11-2023
Bid Document Download	03-11-2023
Bid Submission Start Date	03-11-2023
Bid Submission End Date	24-11-2023
Technical Bid Opening Date	28-11-2023
Financial Bid Opening date	01-12-2023

**3. Bid Submission: Bids shall be submitted online only at CPPP website:  
<https://eprocure.gov.in/eprocure/app>.**

Bidders are advised to follow the ‘Special Instructions to the Contractors/Bidders for the e-submission of the bids online’ available through the Link:

<https://eprocure.gov.in/eprocure/app>

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

**4.** Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

**5.** Tenderer who can downloaded the tender from the college website [du.ac.in](http://du.ac.in) [www.bharaticollege.du.ac.in](http://www.bharaticollege.du.ac.in) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be black listed from doing business with the Bharati College/University of Delhi.

6. Intending tenderers are advised to keep checking the college website [www.bharaticollege.du.ac.in](http://www.bharaticollege.du.ac.in) and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

#### 7. Bid Security/EMD Payment:

Earnest Money Deposit of **Rs.5,000/- (Rupees Five Thousand Only)** in the form of Demand Draft in favour of Principal, Bharati College, University of Delhi C-4, Janakpuri, New Delhi or may transfer to the College Account. The College Bank details are (**Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code: PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janakpuri, New Delhi-110 058.** The bidder shall submit the EMD/ UTR No of RTGS/NEFT with the college in case of payment through Demand Draft or RTGS upload the receipt of the same with the online bid. EMD of unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

8. Bids (Technical) will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well as Financial-Bid opening will be published on CPP Portal.

#### **Submission of Tender**

The tender shall be submitted online in two part, viz., **Technical bid and Financial (Price) bid.**

**The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.**

#### **Technical Bid**

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document:

- i) Signed and scanned copy of **proof for payment of Earnest Money Deposit and Bank account details.**
- ii) Signed and Scanned copy Certificates like PAN No, GST No.
- iii) Signed and Scanned Copy of **Tender Acceptance Letter & Letter of authorization to submit bid.**

**FINANCIAL BID**

(a) Schedule of financial bid in the form of BOQ

<b>S.No.</b>	<b>Category of skilled manpower</b>	<b>Rates/day (per person) (inclusive of all taxes)</b>
<b>1.</b>	<b>Plumber</b>	
<b>2.</b>	<b>Carpenter</b>	
<b>3.</b>	<b>Electrician</b>	
<b>4.</b>	<b>Mason</b>	

- *The requirement of the above mentioned skilled manpower shall be need based, and shall vary as per actual requirement. No minimum order guarantee shall be given.*
- *The skilled manpower of any/all of the above categories shall be made available by the bidder on daily basis for the total number of days estimated for completion of any proposed maintenance/repair works.*
- *L-1 will be decided on the package rate (total of all the items taken together).*
- *Price should be inclusive of all taxes.*

**Signature of Bidder & Stamp**

## **Terms and Conditions**

- i. Bharati College is proposing to enter into a rate contract for the supply of skilled manpower to the College. The rates are to be submitted in Price Bid by the interested Firms/Contractor.
- ii. The bidders may give representations (if any) against them getting technically disqualified before the date of opening of the Financial Bids. No representation after the opening of Financial Bids shall be entertained, whatsoever.
- iii. The vendor should be able to arrange the skilled manpower within one day of the order placed by the college.
- iv. The skilled manpower should be at least ITI diploma holders in respect of Electrician.
- v. The requirement of skilled manpower shall vary as per actual usage and requirement. The college reserves the right to place its requirement on urgent requirement basis and the same shall be supplied within the stipulated time. No minimum assured order in terms of number of days per year shall be guaranteed.
- vi. The rates quoted shall be all inclusive and shall account for any govt. mandated or statutory payments prescribed under the relevant labor laws. The responsibility to adhere to all legal regulations shall be the exclusively of the vendor only.
- vii. The safety precautions to be taken while carrying out the respective repair/maintenance work shall be the sole responsibility of the vendor/ deputed staff. The College shall not be held responsible in case of any mishappening.
- viii. All the relevant tools required to carry out the respective repair/maintenance work shall be provided by the vendor.
- ix. The materials required to carry out respective repair/maintenance work shall be provided by the College.

## Agreement

**THIS AGREEMENT** has been made on this ----- at Delhi **BETWEEN The Principal, Bharati College, University of Delhi** (hereinafter referred to as the College) on behalf of Governing Body AND M/s. \_\_\_\_\_, hereinafter called the Firm of the other part.

Whereas the Firm approached the Principal, through proper channel through the process of calling for tender through e-procurement on CPP Portal Tender ID: \_\_\_\_\_ for Empanelment. And whereas the Principal, after following the due procedure, has agreed to provide the said Firm for Empanelment for skilled manpower on the terms and conditions hereinafter set out:

### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-**

1. The Empanelment for skilled manpower in Bharati College will be valid for two years w.e.f. \_\_\_\_\_ to \_\_\_\_\_ which may be extended for further period of 01 year subject to satisfactory performance and mutual agreement of both the parties and also extended every year but not more than 05 years.
2. Orders shall be placed through email/ on telephone to the office of M/s. \_\_\_\_\_ who shall be responsible to fulfill the same within 24 hours to Bharati College, University of Delhi.
3. Towards supply of skilled manpower in BOQ of the Tender Document, Bharati College, University of Delhi will be making payment after receiving the bills from M/S \_\_\_\_\_ on monthly basis as per actual orders. No advance payment will be made by Bharati College, University of Delhi.
4. The Earnest Money Deposit of Rs. \_\_\_\_\_ deposited by M/s. \_\_\_\_\_ will be treated as Performance Security Deposit. Performance Security Deposit will be forfeited in case any deviation is found for violating any terms and conditions of the tender. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the firm without any interest.
5. The firm shall be responsible for providing skilled manpower at Bharati College, C-4 Block, Janak Puri, New Delhi-110058. No additional cost towards the conveyance, etc. would be payable.
6. Due to any reason, if either Bharati College, University of Delhi or the firm wants to withdraw from the contract, they should inform to each other thirty days in advance.
7. The skilled manpower must at least be ITI Diploma Holder in their respective fields.
8. No minimum order quantity shall be guaranteed. The college reserves the right to increase or decrease the quantity of the skilled manpower ordered as per actual requirement.

**College**

**Firm**

**WITNESSES**

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**Tender for empanelment of skilled manpower on regular basis in Bharati College, University of Delhi**

1. Name of the Contractor:

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2. Address:

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3. Phone No: Mobile:

Resi:

Email :

4. Details of contracts executed till date (in a separate sheet with proof) in the following format

S. No. Nature of Contracts Period Government/Educational/Private Institutions

I)

II)

5. S. No. Present Contracts in hand

Period

I)

II)

8. GST number \_\_\_\_\_

7 PAN no: \_\_\_\_\_

9. Name of banker/s with address

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Account No.

IFSC No: