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IMPORTANT INFORMATION on OBE Exams

- Exams will begin from 7 JUNE 2021.
- Before you give the exams:
Download/Print the ADMIT CARD . Check for any MISTAKES. Get them corrected. The same information will be used in the degrees- so this is important.
- Get familiar with the OBE Portal and keep checking the University website.
- Learn to Scan PROPERLY in PDF/JPEG Format. Download app for Scanning if you don't have it in your laptop/computer/phone.
- On day of exams please try to make sure your computer/phone is fully charged and connected.
- IDEALLY, USE A4 SHEETS(LINED OR UNLINED) to write your answers

STEPS while giving the exam.

1) On the first page.

You **MUST WRITE**

i) Date and Time of Exam - DD/MM/YYYY, Hrs:Minutes

ii) Exam Roll No:

iii) Name of Program: B.A/B.com etc

iv) Semester:

v) Unique Paper Code:

vi) Title of Paper:

All the SIX details must be mentioned.

DO NOT INCLUDE ANY OTHER INFORMATION like mobile number or college name or personal email. Your paper could be cancelled if you do.

2) Once you finish exam- you have to **submit undertaking about not using UNFAIR MEANS.**

There is a button on the portal for this.

NEXT

3) SCAN Answer sheet.

4) CHECK THAT YOU ARE UPLOADING UNDER THE RIGHT SUBJECT/PAPER.

5) UPLOAD file ONLY in PDF/JPEG format on the OBE Portal.

SCAN EVERY Ans . Each ans should be WITHIN 7MB.

6) ONLY AFTER ANS. IS UPLOADED and you see the message: "YOUR ANSWER IS SUCCESSFULLY UPLOADED" PRESS SUBMIT.

This is very IMPORTANT. **ENSURE SUCCESSFUL UPLOAD BEFORE PRESSING SUBMIT.**

7) Once you submit, you will receive an acknowledgement.

IMPORTANT NOTE

You have:

3 hours for WRITING EXAM

+

1 HOUR for downloading question paper and uploading answer sheet on portal

+

1 HOUR FOR UPLOADING ON PORTAL (If due to connectivity issues, you have problem in uploading earlier). KEEP Evidence of your earlier Failed attempts with Time.

ONLY after 5 HOURS- IF YOU HAVE BEEN UNABLE TO UPLOAD- SEND TO FOLLOWING EMAIL WITHIN 30 MINUTES:

SEND TO FOLLOWING EMAIL WITHIN 30 MINUTES AS ONE PDF ATTACHMENT ONLY WITH DATE, ROLL NO, COURSE , UPC, PAPER TITLE ETC. IN ITS SUBJECT.

obt examinations2020@bharati.du.ac.in

ATTACH 4-5 PROOFS that you could not submit on Portal.

WARNING -

1)SENDING VIA EMAIL MIGHT DELAY YOUR RESULT

2) EACH CASE IS SUBJECT TO REVIEW BY REVIEW COMMITTEE, DU

- **You should try to start uploading your answers after 3 hours. * Dont wait.***

For students under thePwBD category

- ❖ For the **students under the PwBD category**, the **total duration of OBE examination shall be Six Hours**. This will include **three hours for attempting the examination** as per the prescribed time for the OBE, **extra time of 20 minutes per hour** i.e. 1/3 of the prescribed duration of the OBE (as per the rules and eligibility prescribed by the University), **one hour for the purpose of downloading the question paper and uploading the scanned images** of the answer sheets, and **further one hour above all as a special provision as purely one time measure**.
- ❖ In case of low internet connectivity/any unforeseen technical glitches etc., the student is advised to **submit their script beyond the specified time period with the documentary evidence. The maximum time limit for delayed submission is 60 minutes**. However, al such cases will be examined by the Review Committee and these answer sheets shall be evaluated based on the decision of the Review Committee.
- ❖ All PwBD students **will receive question papers by email and have the option to upload the answer scripts on the portal or send the same on a dedicated e-mail id:**

pwdsasjune21@exam1.du.ac.in

However, **ONLY ONE**of the above modes should be used for uploading/sending the answer **scripts**. The e-mail facilities are only for PwBD students so that they do not face any accessibility issues on the portal.

For queries contact:

For Admin and Technical Support:

1. Ms. Tanveer- 9871923630
2. Mr. Hemant-7838323093
3. Mr. Prashant-9811774250
4. Mr. Jatin Sharma- 8586961271

Examination Committee members

1. Ms. Shobhana Sinha, Convener- 9971980798
2. Dr Poonam- Nodal Officer 2021- 9990306626
3. Dr Roopa Johri- Nodal Officer 2020 -9811976606
4. Ms Sunita- 9811155376
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6. Dr Jaspal Singh- 9958761027
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