

Ref. No. BC/Virtual Platform/

Dated: 11 - 03 - 2021

**BHARATI COLLEGE
UNIVERSITY OF DELHI
C-4, JANAKPURI, NEW DELHI-110058**

NOTICE INVITING FOR TENDER OF VIRTUAL PLATFORM IN BHARATI COLLEGE, UNIVERSITY OF DELHI

1. E-Tenders are invited under Two-Bid system from reputed agencies, either by themselves or as a joint venture/consortium/partnership having proven capacity to provide services for Virtual Platform with the suitable and trained manpower, for Bharati College, University of Delhi, C-4, Janakpuri, New Delhi-110 058 for a period of one year. **Manual bids shall not be accepted.**

Document Download: Tender documents may be downloaded from College/University of Delhi website www.bharaticollege.du.ac.in and www.du.ac.in (for reference only) or CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule. **CRITICAL DATEs SHEETS** given on next page.

**Dr. Rekha Sapra
Offtg. Principal**

2.

CRITICAL DATE SHEET

	<u>DATE</u>
Published Date	11-03-2021
Bid Document Download	11-03-2021
Bid Submission Start Date	12-03-2021
Bid Submission End Date	31-03-2021
Technical Bid Opening Date	01-04-2021
Financial Bid Opening date	05-04-2021

3. **Bid Submission: Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.**

Bidders are advised to follow the ‘Special Instructions to The Contractors/Bidders for the e-submission of the bids online’ available through the Link:

<https://eprocure.gov.in/eprocure/app>

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who can downloaded the tender from the college website www.bharaticollege.du.ac.in and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, **shall not tamper/modify the tender form including downloaded price bid template in any manner**. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be black listed from doing business with the Bharati College/University of Delhi.

6. Intending tenderers are **advised to keep checking the college website www.bharaticollege.du.ac.in and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission** of tender for any corrigendum / addendum/ amendment.

7. **EMD Payment:** Earnest Money Deposit of Rs. 5,000.00/- (Rupees Five Thousand Only) in the form of Demand Draft in favour of **Principal, Bharati College**, University of Delhi C-4, Janakpuri, New Delhi or may transfer to the College Account. The College Bank details are (Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code: PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janakpuri, New Delhi-110 058. The bidder shall submit the EMD/ UTR No of RTGS/NEFT with the college in case of payment through Demand Draft or RTGS upload the receipt of the same with the online bid. EMD of unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

8. Bids (Technical) will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well as Financial-Bid opening will be published on CPP Portal.

9. Tender Cost: Rs 1,00,000.00

10. Earnest Money Deposit of the successful bidder shall be deposited as Performance Security Deposit and shall be returned to the firm after successful and satisfactory completion of the work for the contracted tenure and shall not bear any interest. The college shall reserve the right to forfeit the Performance Security Deposit in case of the firm failing to meet its obligations under the contract terms and conditions.

Submission of Tender

The tender shall be submitted online in two part, viz., Technical bid and Financial (Price) bid.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

Technical Bid

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document:

- i) Signed and scanned copy of proof for payment of Earnest Money Deposit.**
- ii) Signed and Scanned copy Certificates like Company Registration certificate, Certificate of authorized dealership, PAN No, GST Return Income Tax Return for Last Three Years.**
- iii) Signed and Scanned Copy of Power of attorney / Authority letter in case person other than the bidder has signed the tender documents.**
- iv) Undertaking stating that the bidder / contractor has not been black listed from any authorities**

FINANCIAL BID

(a) Schedule of financial bid in the form of BOQ

S.No.	Item Description	Amount (Inclusive all taxes) In Rupees
1	Host upto 3000 participants	
2	Unlimited cloud storage	
3	Dedicated customer success manager	
4	Recording transcripts	
5	Language interpretation	
6	SSO	
7	Attendance Tracking	
8	HD Video	
9	Screen sharing	
10	Unlimited meetings	
11	Dial in conference line	
12	Business messaging	
13	Personal meeting room	
14	Meeting lock	
15	Option of co organizers	
16	Option to convert PPT into shareable PDF format	
17	Meeting lock Option	
18	Drawing tools	
19	Keyboard and mouse sharing option	
20	Mobile app availability	
21	Voice command	
22	SSL encryption	

- Rates should be inclusive of all taxes.

Signature of Bidder & Stamp

Scope of Work

To accomplish the task of organizing successful webinars, meetings, conferences by providing a single Virtual Platform to the College abiding with all the following features.

- Providing webinar/meeting/conference virtual Platform with up to 1000 participants.
- Compatible on Android, I-Phone, Desktop, I-Mac, Ms-Windows etc.
- Web and Cloud based video conferencing solution.
- Virtual Event Platform as a Service.
- Virtual host and Co-host option
- Virtual Branded and Secured Rooms.
- Screen Sharing feature.
- Content sharing, annotation, messaging, recording etc.
- Provision of Demos and tutorials.
- HD video and voice features
- Option to display a Virtual Background
- Join by phone capabilities
- No capping of time limit.
- Recording of each session.
- Live and Pre-recorded Session and support.
- Live Streaming of every event on social media platforms with Bharati College Logo with graphic overlays for speaker names and designation i.e. on (Twitter, Facebook, YouTube)
- Providing help to all the participants through chat and phone at the time of event/registration.
- Virtual Halls to be designed for designated purpose as per requirement.
- One on One Video Meeting should also be there.
- Speakers / Panellists Training & Support
- Detailed Analytics of Attendees
- Chat option both publicly and privately
- All the hosts/speakers should be visible on one virtual dais.
- The Agency has to provide services on 24*7
- The virtual platform should be up all 24*7
- Availability at very short notice i.e. less than 24 hours.
- Troubleshooting and Technical Support to all the Participants and organisers.
- All the Participants can instantly connect face to face, collaborate and engage with their team members, departments regardless of their geographical locations, anytime, anywhere with scheduled meetings.

- The Meeting Software shall allow creation of multiple meeting/virtual rooms in parallel for different meetings scheduled at the same time or in staggered timings in-line with the licenses purchased/offered by the bidder.
- Financial Quote should be in Indian Rupees only.

Virtual Platform Requirements

- Operating System: Ms-Windows, Mac OS, IOs, Android.
- Database: SQL
- Graphic and 3D Animation

**Dr Rekha Sapra
Offtg. Principal**